



Water Works and Lighting Commission

221 16th Street South P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

AGENDA

There will be a Regular Meeting of the Water Works and Lighting Commission in the conference room on Wednesday, September 9, 2020 at 1:00 PM. Due to COVID-19 restrictions the meeting will not be open to the public for attendance in person. If you would like to join the meeting remotely via audio conference, please use the information listed below. Long distance charges may apply.

Dial in number: +1 301 715 8592 or +1 312 626 6799

Meeting ID: 957 5502 7533

Passcode: 136452

Listed below is the agenda for this meeting.

1. Call to order
2. Approval, additions or corrections to the minutes of the following meetings
 - 2.1. Regular Commission Meeting held August 12, 2020
3. Action items
4. Department updates
 - 4.1. Safety Committee
 - 4.2. Line Superintendent
 - 4.3. Water Department Operations
 - 4.4. Customer Support Supervisor
 - 4.5. Director of Finance
 - 4.6. Information Systems Administrator
 - 4.7. Conservation Manager
 - 4.8. Director of Engineering & Electric Operations
 - 4.9. General Manager
5. Review of accounts payable
6. Adjourn

If given 72 hours' notice, efforts will be made by the General Manager's office to accommodate the needs of disabled individuals through sign language interpreters and other auxiliary aids.

Regular Meeting of the Water Works and Lighting Commission Wednesday, August 12, 2020

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Scott Kellogg
Commissioner Rick Merdan
Commissioner Tom Nowak

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Dale Scheunemann, and Jeff Kuhn. In attendance via audio conference: Matt Stormoen, Josh Elliott, Lynn Schroer and Sean Wall.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held July 8, 2020

There was a motion made by John Harper, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held July 8, 2020 and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4. Department Updates

4.1 Safety Committee Report

The safety committee report was reviewed.

4.2 Line Superintendent's Report

This report was reviewed and the process for salvaged transformers was discussed.

4.3 Water Department Operations Report

This report was reviewed and July water projects were discussed.

4.4 Customer Support Supervisor's Report

This report was reviewed and discussed. On Thursday, July 23, The Public Service Commission (PSC) voted 2-1 to extend the moratorium on utility residential customer disconnections until September 1, 2020 due to the increase in COVID-19 cases throughout the state. The PSC has again asked utilities to submit residential and commercial customer past due information by August 10th for their next meeting on August 20th.

4.5 Director of Finance's Report

This report was reviewed and discussed. Jeff Kuhn stated that during July, FEMA completed their review of our damages from the July 20, 2019 storm. The final project signoff occurred on July 30, 2020. The total awarded state and federal share of the project is \$1,237,127.92. Wisconsin Emergency Management submitted the project for payment on July 31, 2020, and we are awaiting the State to write and send the check to the utility.

4.6 Information System's Administrator's Report

This report was reviewed and the Outage Management System (OMS) was discussed. Matt Stormoen stated that in August, we will also start a project to migrate our existing transformer database into the NISC platform. This will increase the accuracy of the OMS as well as allow the accounting department to better track the transformers as assets.

4.7 Conservation Manager's Report

This report was reviewed and discussed.

4.8 Director of Engineering & Electric Operations

This report was reviewed and a recent article regarding the Matalco expansion was discussed. Todd Weiler also stated that construction continues at the Baker Substation. Due to the effects of COVID-19, ATC's building which was scheduled to arrive in August is delayed until late September and WW&LC has seen higher material and labor costs along with delays in common delivery items like grounding grid connectors.

4.9 General Manager's Report

This report was reviewed and General Manager Jem Brown stated that the GLU east power supply committee approved another 3% wholesale power rate reduction effective August 1st. This is good news for our customers because it will immediately reduce their rates through the power cost adjustment on their bills.

5. Review of accounts payables

A listing of all invoices and checks covering July purchases was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by John Harper, and carried to adjourn at 1:32 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary

SAFETY COMMITTEE MEETING MINUTES FOR SEPTEMBER 2, 2020

Discussion with: Dale Scheunemann, Adam Breunig, Justin Armagost, Tyler Sneen, Beth Knobeck, Jason Warren, and Sean Wall

OLD BUSINESS

All required annual hearing and respirator fit testing for our crews has been completed.

NEW BUSINESS

The committee reviewed the Hazardous Energy Control Lockout/Tagout (LOTO) program and found no changes required at this time.

Sean Wall stated that he visited a recent water department dig operation. He was very impressed with all of the safety precautions/procedures that were in place and being followed.

There were no other new items at this time.

UPCOMING TRAINING

Confined Space training will take place during the month of September.

SAFETY TOPIC

The topic of the month was to be aware of the increased presence of school traffic and children. So many children are using ear buds leading to a tendency of being unaware of what is going on around them. This puts them at a greater risk of not noticing traffic at crossings or their surroundings. Also, during this time of the year the angle and intensity of the sun during the times that children are commuting to and from school makes it harder to see them, so use extreme caution.

The Safety Committee meeting ended at 7:45 AM.



Municipal Electric Utilities of Wisconsin
Service. Advocacy. Safety.
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Sun Prairie, WI 53590
T: 608-837-2263
F: 608-837-0206
www.meuw.org

Wisconsin Rapids Water Works & Lighting Commission

August 2020

Prepared By: Sean T. Wall, MEUW Senior Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. **Training**
 - a. Dean Bushmaker Safety Orientation
2. **Audits/Inspections**
 - a. Work Zone inspection with Water Dept (excavation on Lincoln)
3. **Compliance/Risk Management**
 - a. Attended Safety Committee meeting
 - b. Attended Commission meetings
 - c. LOTO safety program review and approval

GOALS AND OBJECTIVES

1. **Training**
 - a. September Confined Space Entry training / observation
2. **Audits/Inspections**
 - a. Facility audit
3. **Compliance/Risk Management**
 - a. DSPS Audit
 - b. Q4 schedule
 - c. Attend Commission meeting
 - d. Review/revise Confined Space Entry program for Safety Committee meeting



Water Works and Lighting Commission

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LINE SUPERINTENDENT'S REPORT August 2020

Work Performed

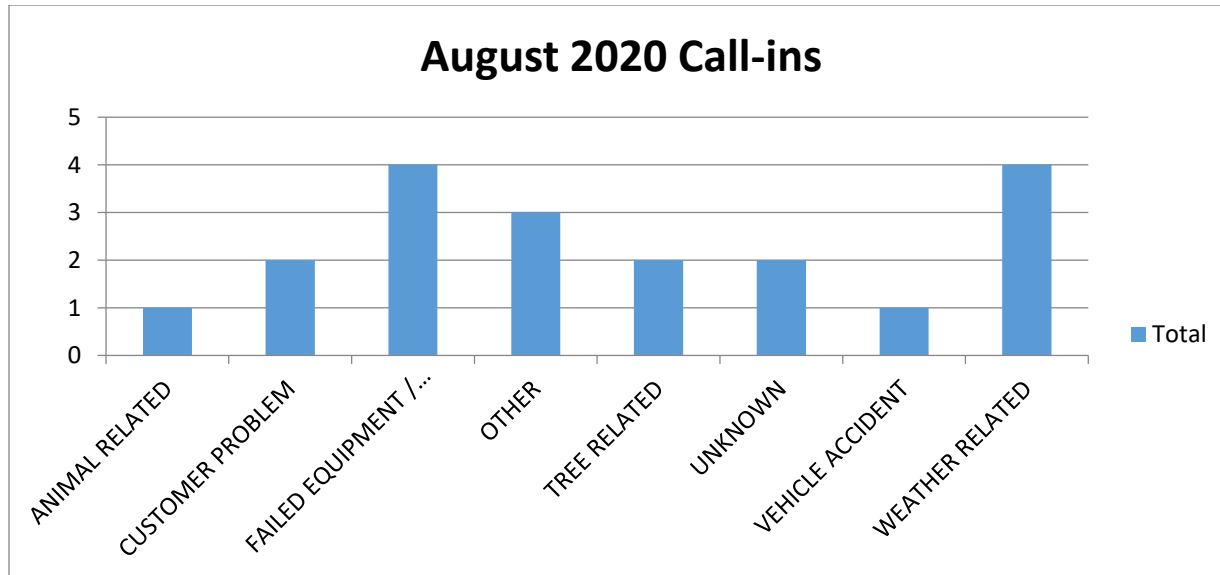
During August the Electric Department processed 37 work orders, 14 electric service orders, and 65 trouble slips.

Other Projects

- Continued replacement of older wooden poles
- Continued 2020 URD conversion work
- Continued work on Washington Street URD extension
- Completed 48th Street North rebuild
- Completed re-route of URD circuit by YMCA

After Hours Calls

In August there were 19 after hour call-outs.



The call-ins for failed equipment were for 1 failed arrestor, 2 bad combinations and 1 URD fault.

Respectfully submitted,

Josh Elliott
Electric Line Superintendent



Water Works and Lighting Commission

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**WATER DEPARTMENT OPERATIONS REPORT
August 2020**

WATER PROJECT

During August, the water department worked on the following projects.

- ❖ Crews terminated an abandon leaking lead service at 610 12th Street North.
- ❖ Crews replaced a lead service on 861 Lincoln Street.
- ❖ Crews prepared road patches for paving, due to various service repairs.
- ❖ Crews marked and covered valve boxes in the streets being seal coated by the city to preserve the ability to get them open later.
- ❖ Crews continue working with the City on Washington Street, installing water main and new services.

TROUBLE CALLS

The following paperwork was processed by the water department in August:

19 – Meter trouble slips
1 – Disconnects

WATER ELEVATIONS AT MV – 4 MONITORING WELL FOR THE LAST 5 YEARS

The readings given below were taken during the last week of August of the year noted:

2020 – 15'2"	2018 – 15'6"	2016 – 15'9"
2019 – 14'7"	2017 – 15'4"	

The highest elevation for MV – 4 was 12'7" on July 2, 2004

The lowest elevation for MV – 4 was 21.5 on September 11, 2009

Sincerely,

Dale Scheunemann

Water Superintendent

**Water Works and Lighting Commission**

221 16th Street S, P.O. Box 399 Wisconsin Rapids, WI 54495-0399 (715) 423-6300

**CUSTOMER SUPPORT SUPERVISOR'S REPORT
AUGUST, 2020****COLLECTIONS**

Below is the comparison of active and inactive accounts receivable for August.

ALL PROVIDERS – Active Accounts			
	<u>August, 2018</u>	<u>August, 2019</u>	<u>August, 2020</u>
30 day	\$226,867.00	\$180,369.87	\$264,882.92
60 day	\$39,338.05	\$33,823.14	\$108,358.37
90 day	\$18,570.11	\$20,197.12	\$210,288.03
Current	\$2,427,572.56	\$2,773,217.79	\$2,593,237.48
Total Active	\$2,712,347.72	\$3,007,607.92	\$3,176,766.80
Total Inactive	\$169,641.03	\$254,898.31	\$206,392.93
Total AR	\$2,881,988.75	\$3,262,506.23	\$3,383,159.73

The Public Service Commission of Wisconsin (PSC) met again on August 20th to discuss and vote on the continuation of the moratorium on utility residential customer disconnects and the direction of the coronavirus spread in Wisconsin. The Commissioners again voted 2-1 to further extend the moratorium to October 1 with the concern disconnected customers will vacate their residence and risk further spread of the virus. The next meeting regarding the moratorium extension is scheduled for Thursday, September 17th. The PSC has again asked utilities to submit residential and commercial customer past due information by September 10th for their next meeting on September 17th.

As the unprecedented residential moratorium continues, we continue to work with all customers to make a minimum payment and set up a payment arrangement. We have seen an increase in payment arrangements in August with 20 new arrangements made and 47 reminder letters sent to customers who have an active arrangement. Currently we have approximately 75 customers who have not made a payment since the moratorium last November and approximately 100 more who have not made a payment since the PSC has extended the residential moratorium in March. The concern is when the moratorium is lifted, whether it be in 2020 or 2021, customers who have not made a payment will have a difficult time even paying a portion of their past due balance when disconnections begin again.

Twenty-three commercial accounts were past due in August. All customers were contacted regarding a pending disconnection and payment options, and all paid prior to disconnection.

We collected \$2,381 of revenue through the Tax Refund Interception Program for a 2020 total of \$45,606.

NEW CUSTOMER ORDERS

The office staff processed two new electric customers in August. In addition, 245 electric and 118 water move orders were processed. Twenty-eight of these orders were submitted electronically.

CUSTOMER PHONE CALL METRICS AND PAYMENTS

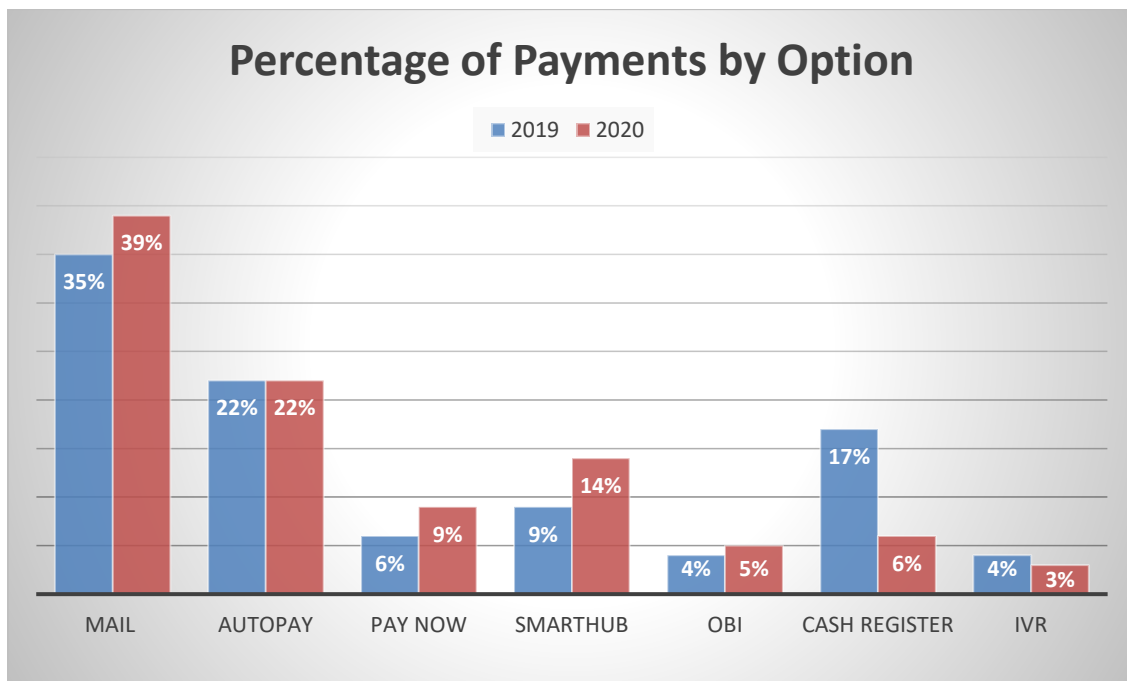
Our office answered over 2,300 customer phone calls in August. The average call lasted just under five minutes and was answered in approximately seven seconds.

OFFICE NEWS

The upcoming Currents and Waves Fall 2020 Newsletter is attached.

OFFICE PAYMENTS

Below is the percentage difference of payments for August 2019 and August 2020. In comparing the payment options, our autopay option remained the same while online payments increased approximately 6%, and payments mailed increased by 4%.



SOCIAL MEDIA AND WEBSITE ANALYTICS



We posted nine messages on social media generating 16,082 views on Facebook and 1,615 impressions (total amount of times people viewed a tweet) on Twitter.

Respectfully submitted,

Lynn Schroer

Customer Support Supervisor

Currents & Waves

Fall 2020



Wholesale Power Rate Reductions

By General Manager, Jem Brown

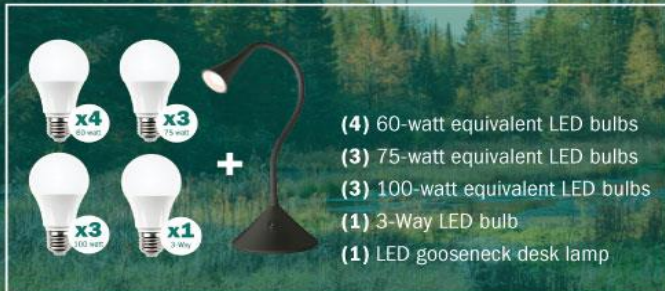
WW&LC is a founding member of Great Lakes Utilities (GLU), which is a joint action agency company created to deliver power supply services to its members. GLU was developed to enable member communities to bulk their power supply needs together, in order to secure better pricing in wholesale power markets. The following communities are members of GLU: Bangor, Clintonville, Cornell, Escanaba, Kiel, Manitowoc, Marshfield, Medford, Shawano, Stratford, Trempealeau, and Wisconsin Rapids.

As the General Manager of WW&LC, I have served as the GLU Chair of the Board for the past eight years. WW&LC has worked very diligently with GLU over the last 12 years on power supply related business practices to restructure their power supply portfolio and contracts. These changes have enabled GLU to take advantage of mid-term and short term power supply markets through bi-lateral contracts with suppliers. The restructured power supply contracts have significantly reduced GLU's power supply expenses to its member's communities, which has allowed them to reduce wholesale power rates over the past seven years. The wholesale rate reductions flowed directly to you through the power cost adjustment on your utility bill, saving the average residential customer approximately \$286 over the past six years. The total power supply savings to our customers has been over \$7.5 million dollars. Below is a table showing the wholesale power rate decreases authorized by the GLU Board of Directors.

Date	Rate Change
January 2013	3.6% decrease
January 2015	3% increase*
September 2016	5% decrease
August 2018	4.5% decrease
September 2019	4% decrease
3.5% decrease	3.5% decrease

*The January 2015 increase was due to the increased energy prices during the polar vortex in early 2014.

Water Works & Lighting Commission is offering our customers one of the favorite promotions presented at the 2019 Public Power Week open house event last fall. Considering the severity of the pandemic that has hit our country, we have decided to cancel our annual open house event this year. As a substitute and to promote Focus on Energy, our State Wide Energy Efficiency Program, we encourage all of our customers to take advantage of the kits you see below.



FOCUS ON ENERGY LIMITED TIME OFFER!

Water Works & Lighting Commission has partnered with Focus on Energy to bring our customers a limited time offer. For the month of October, customers of WWLC can visit focusonenergymarketplace.com/wwlc to purchase up to two bundles of energy efficient products. Or you may call **888.925.7009** to place an order. Each bundle costs \$10.00 plus tax. Shipping is free!



WISCONSIN



Home Energy Tips for Fall

- ✓ Get your furnace checked to be sure it is in tip-top condition.
- ✓ Change your return filters.
- ✓ Open curtains and blinds during the day to heat your home and close them at night to retain the heat.
- ✓ Drain and winterize outdoor faucets and irrigation systems.
- ✓ Seal gaps and cracks around windows and doors.
- ✓ Check fireplaces for soot or creosol build-up.

NEW WEBISTE!!

Check out our new website for the latest Water Works and Lighting Information! You can also easily pay your bill, submit a move in/out order, sign up for auto pay and much more. Visit us at www.wlc.com



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*Water Works and Lighting Commission**221 16th Street S, P.O. Box 399 Wisconsin Rapids, WI 54495-0399 (715) 423-6300***Director of Finance Report****August 2020****Financial Reports**

Included in this month's packet are the July's 2020 draft financial statements. The electric utility is showing a net operating income of \$81,851 through July, compared to a loss of \$228,755 in 2019. Overall electricity sales revenue is down about 1.2%, with decreases in general services and large power sales. Operating expenses are down 3.5%, with purchased power costs down \$544,000 or 5% from 2019.

Water operating income totals \$535,216 through July 31, 2020, compared to \$93,331 for the same period in 2019. Below is a comparison of water usage billed from January-August of the last three years. As the information shows, residential sales are up 4.3% compared to 2019, largely due to more people at home during the stay at home orders. The stay at home order is also a reason why commercial and public authority usage is lower. The public authority rate class includes schools in our service territory. The irrigation usage is higher in 2020, but still down from 2018. This usage is weather dependent.

Water Usage (CCF Units) January-August 2018-2020 billed

Type of Service	Jan-Aug 2018 (CCF)	Jan-Aug 2019 (CCF)	% Increase (decrease) from prior year	Jan-Aug 2020 (CCF)	% Increase (decrease) from prior year
Residential	217,978	210,195	(3.6%)	219,291	4.3%
Commercial	135,238	134,240	(0.7%)	118,778	(11.5%)
Industrial	180,701	152,350	(15.7%)	151,412	(0.6%)
Multi-Family Residential	35,827	33,817	(5.6%)	32,473	(4.0%)
Public Authority	42,218	34,434	(18.4%)	30,212	(12.3%)
Irrigation	45,189	22,563	(50.1%)	31,136	38.0%
Total	657,151	587,599	(10.6%)	583,302	(0.7%)

1 CCF is equal to approximately 748 gallons.

FEMA Update

On August 17, the utility received its reimbursement for damages that occurred with the July 20, 2019 storm. The FEMA and State of Wisconsin covered 87.5% of the allowed expenses, which totaled \$1,237,128. Insurance previously covered \$376,624 in September 2019.

There will be one additional funding to cover management related costs to complete the application process. The amount submitted in April was \$11,651, but it will likely be several months before the information is reviewed. I am not anticipating receiving this funding until 2021 at the earliest. According to FEMA representatives, these requests (category Z) are lower on the priority scale for review.

Electric Rate Case

A hearing for the electric rates was completed on August 19. The hearing was done remotely with no one attending the hearing other than PSC staff, WW&LC staff, and the administrative law judge. The utility should receive the final decision in September, which would allow the rates to be effective as of October 1, and first seen as additional revenue on the November utility bills. The entire process will have taken approximately one year from the filing of the electric rate case (November 15, 2019) to when updated electric rates will be billed (November 12, 2020).

Respectfully Submitted,

A handwritten signature in black ink that reads "Jeff Kuhn". The signature is written in a cursive, slightly slanted style.

Jeff Kuhn

Director of Finance

Wisconsin Rapids Water Works and Lighting Commission
Cash Flow Summary
for Month Ending August 31, 2020

	<u>Current Month</u>	<u>Year to Date</u>
Cash Receipts:		
Utility Receipts	\$ 5,127,919	\$ 25,982,008
Interest and Dividends	\$ 439	\$ 2,818
Transfer from Investments	\$ -	\$ 3,698,122
ATC Dividend Payment	\$ -	\$ 468,981
Total Cash Receipts	<u>\$ 5,128,358</u>	<u>\$ 30,151,929</u>
Disbursements		
AP Payments	\$ (1,034,443)	\$ (12,412,055)
GLU Power Bill	\$ (1,787,509)	\$ (11,658,532)
Transfer to Investments	\$ (1,200,000)	\$ (2,785,000)
ATC - Voluntary Capital Call	\$ -	\$ (95,132)
Sales Tax Payment	\$ (89,290)	\$ (364,980)
Payroll	\$ (276,954)	\$ (2,533,000)
Service Fees	\$ (3,870)	\$ (28,879)
NSF Payments	\$ (3,384)	\$ (23,205)
Total Disbursements	<u>\$ (4,395,450)</u>	<u>\$ (29,900,783)</u>
Net Cash Flow	<u><u>\$ 732,908</u></u>	<u><u>\$ 251,146</u></u>

Wisconsin Rapids Water Works and Lighting Commission
Combined Utility Income Statement
Year to Date for Months Ending July 2020 and 2019

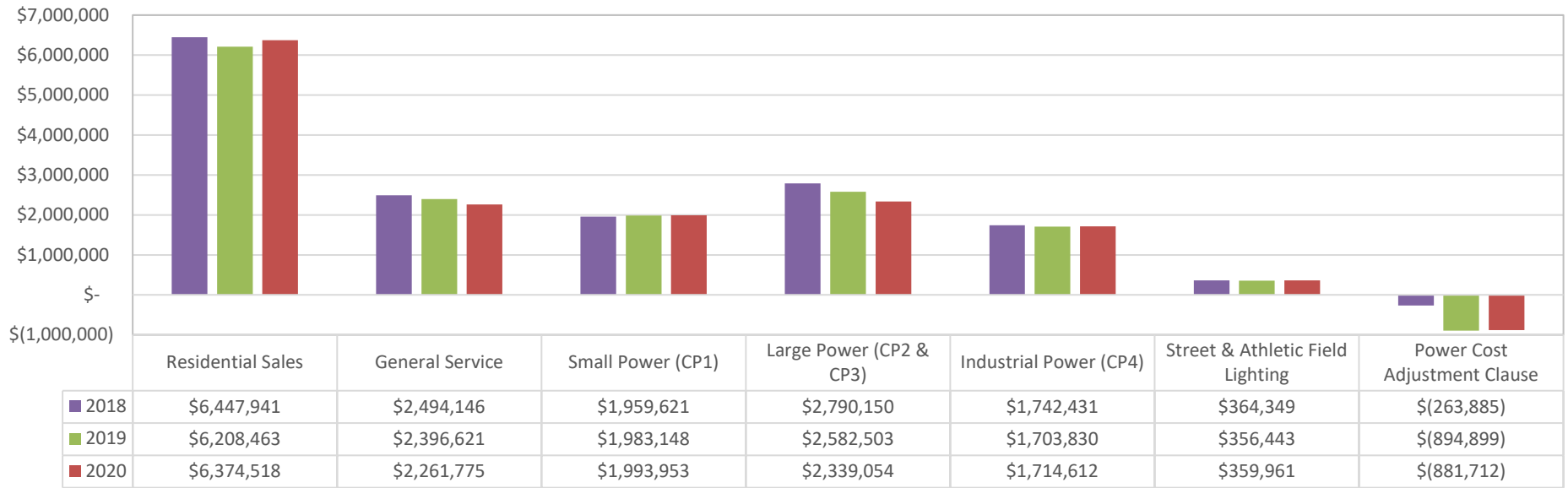
	Current Year to Date			Prior Year to Date			% Increase (Decrease)		
	Electric	Water	Total	Electric	Water	Total	Electric	Water	Total
Charges for Services	\$ 14,162,161	\$ 2,299,730	\$ 16,461,891	\$ 14,336,110	\$ 2,012,928	\$ 16,349,037	(1.2%)	14.2%	0.7%
Other Operating Revenues	\$ 280,806	\$ 1,008,281	\$ 1,289,087	\$ 319,000	\$ 817,111	\$ 1,136,112	(12.0%)	23.4%	13.5%
Total Operating Revenues	\$ 14,442,967	\$ 3,308,011	\$ 17,750,979	\$ 14,655,110	\$ 2,830,039	\$ 17,485,149	(1.4%)	16.9%	1.5%
Operating Expenses	12,144,058	1,616,391	13,760,449	12,740,275	1,639,446	14,379,721	(4.7%)	(1.4%)	(4.3%)
Depreciation Expense	1,319,309	559,558	1,878,866	1,264,590	543,303	1,807,894	4.3%	3.0%	3.9%
Taxes Expense	897,750	568,750	1,466,500	879,000	571,000	1,450,000	2.1%	(0.4%)	1.1%
Total Operating Expenses	14,361,117	2,744,699	17,105,815	14,883,865	2,753,749	17,637,614	(3.5%)	(0.3%)	(3.0%)
Operating Income (Loss)	\$ 81,851	\$ 563,313	\$ 645,163	\$ (228,755)	\$ 76,290	\$ (152,465)	638.4%		
Non-Operating Income	600,849	33,191	634,040	489,713	50,440	540,152	22.7%	(34.2%)	17.4%
Interest Charges	109,298		109,298	117,057		117,057	(6.6%)		(6.6%)
Other Non-operating Exp	205,333	61,288	266,621	174,206	33,399	207,605	17.9%	83.5%	28.4%
Net Income (Loss)	\$ 368,069	\$ 535,216	\$ 903,285	\$ (30,305)	\$ 93,331	\$ 63,026	473.5% 1333.2%		

Wisconsin Rapids Water Works and Lighting Commission
Electric Income Statement
Year to Date for Months Ending July 2020, 2019, 2018

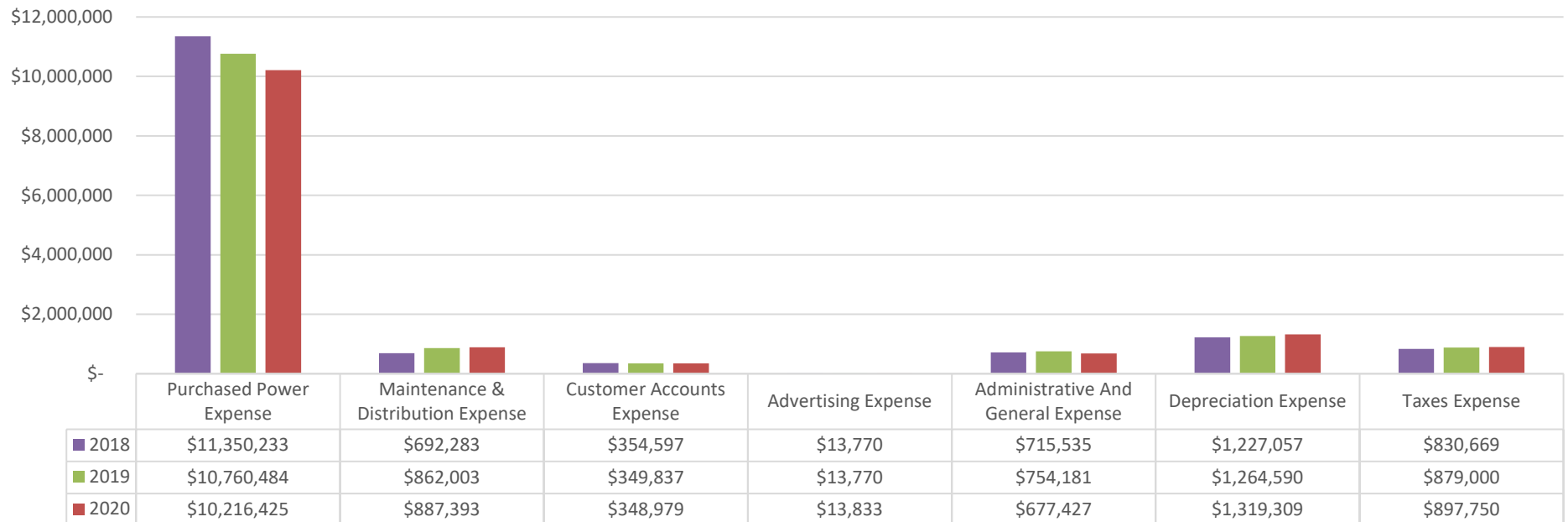
	Current Budget	2020 YTD	2019 YTD	2018 YTD	Remaining Budget
Sales of Electricity					
Residential Sales	\$ 11,025,000	\$ 6,374,518	\$ 6,208,463	\$ 6,447,941	\$ 4,650,482
General Service	\$ 4,139,000	\$ 2,261,775	\$ 2,396,621	\$ 2,494,146	\$ 1,877,225
Small Power (CP1)	\$ 3,497,000	\$ 1,993,953	\$ 1,983,148	\$ 1,959,621	\$ 1,503,047
Large Power (CP2 & CP3)	\$ 4,784,000	\$ 2,339,054	\$ 2,582,503	\$ 2,790,150	\$ 2,444,946
Industrial Power (CP4)	\$ 3,944,000	\$ 1,714,612	\$ 1,703,830	\$ 1,742,431	\$ 2,229,388
Street & Athletic Field Lighting	\$ 620,000	\$ 359,961	\$ 356,443	\$ 364,349	\$ 260,039
Power Cost Adjustment Clause	\$ (500,000)	\$ (881,712)	\$ (894,899)	\$ (263,885)	\$ 381,712
Total Sales of Electricity	\$ 27,509,000	\$ 14,162,161	\$ 14,336,110	\$ 15,534,754	\$ 13,346,839
Other Operating Revenues					
Misc Service Revenues - Reconnect Fees	\$ 30,000	\$ 140	\$ 17,430	\$ 16,450	\$ 29,860
Rent From Electric Property	\$ 252,000	\$ 257,620	\$ 250,409	\$ 244,515	\$ (5,620)
Forfeited Discounts	\$ 90,000	\$ 21,661	\$ 49,676	\$ 56,602	\$ 68,339
Other Electric Revenues	\$ 4,000	\$ 1,385	\$ 1,485	\$ 1,558	\$ 2,615
Total Operating Revenues	\$ 27,885,000	\$ 14,442,967	\$ 14,655,110	\$ 15,853,879	\$ 13,442,033
Operating Expenses					
Purchased Power Expense	\$ 18,868,400	\$ 10,216,425	\$ 10,760,484	\$ 11,350,233	\$ 8,651,975
Maintenance & Distribution Expense	\$ 1,578,600	\$ 887,393	\$ 862,003	\$ 692,283	\$ 691,207
Customer Accounts Expense	\$ 769,000	\$ 348,979	\$ 349,837	\$ 354,597	\$ 420,021
Advertising Expense	\$ 29,000	\$ 13,833	\$ 13,770	\$ 13,770	\$ 15,167
Administrative And General Expense	\$ 1,335,600	\$ 677,427	\$ 754,181	\$ 715,535	\$ 658,173
Depreciation Expense	\$ 2,169,600	\$ 1,319,309	\$ 1,264,590	\$ 1,227,057	\$ 850,291
Taxes Expense	\$ 1,530,200	\$ 897,750	\$ 879,000	\$ 830,669	\$ 632,450
Total Operating Expenses	\$ 26,280,400	\$ 14,361,117	\$ 14,883,865	\$ 15,184,144	\$ 11,919,283
Operating Income	\$ 1,604,600	\$ 81,851	\$ (228,755)	\$ 669,735	\$ 1,522,749
Merchandise and Jobbing	\$ 43,000	\$ 32,424	\$ 21,072	\$ 13,753	\$ 10,576
Interest and Dividend Income	\$ 715,000	\$ 470,325	\$ 425,204	\$ 384,274	\$ 244,675
Miscellaneous Non-Operating Income	\$ 1,400,000	\$ 98,101	\$ 43,436	\$ 45,476	\$ 1,301,899
Total Other Income Additions	\$ 2,158,000	\$ 600,849	\$ 489,713	\$ 443,503	\$ 1,557,151
Interest Charges	\$ 190,685	\$ 109,298	\$ 117,057	\$ 119,994	\$ 81,387
Other Income Deductions	\$ 333,807	\$ 205,333	\$ 174,206	\$ 164,623	\$ 128,474
Total Net Income	\$ 3,238,108	\$ 368,069	\$ (30,305)	\$ 828,622	\$ 2,870,039

Wisconsin Rapids Water Works and Lighting Commission
Selected Electric Utility Financial Charts
Year to Date for Months Ending July 2020, 2019, 2018

Electric Utility Sales Revenue by Customer Type



YTD Electric Operating Expenses

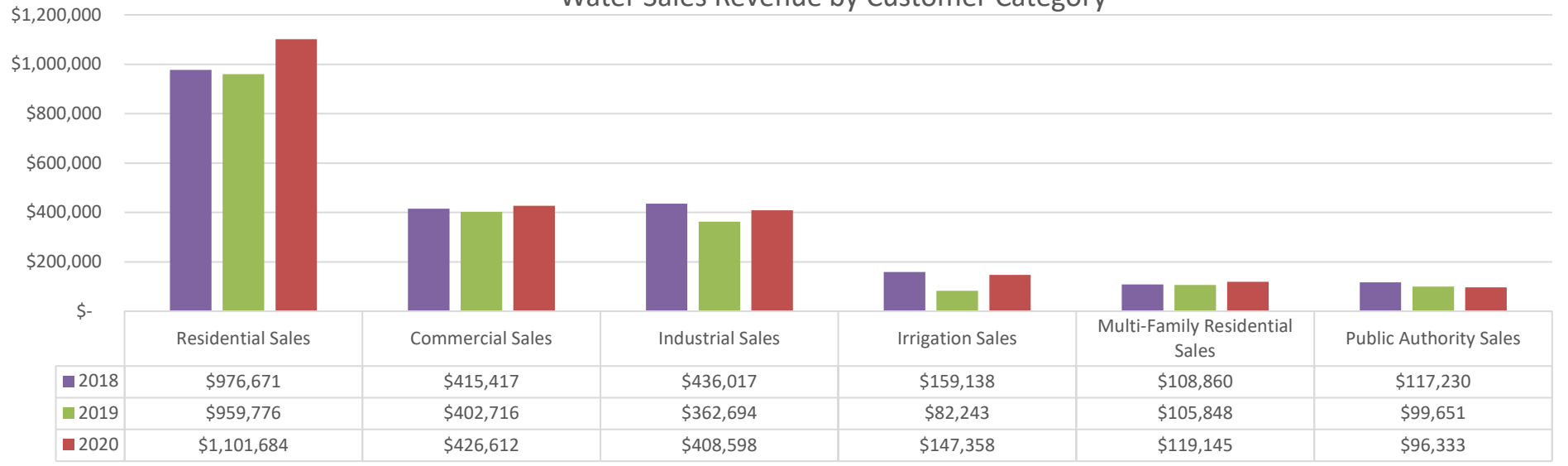


Wisconsin Rapids Water Works and Lighting Commission
Water Income Statement
Year to Date for Months Ending July 2020, 2019, 2018

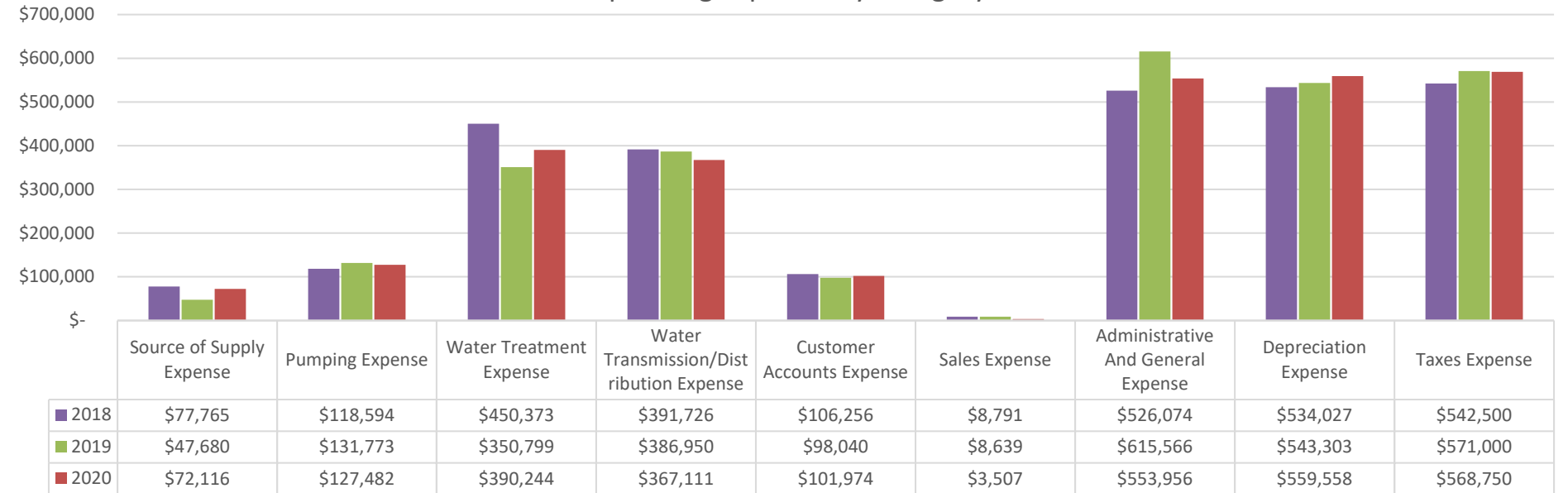
	Current Budget	2020 YTD	2019 YTD	2018 YTD	Remaining Budget
Metered Sales of Water					
Residential Sales	\$ 1,877,000	\$ 1,101,684	\$ 959,776	\$ 976,671	\$ 775,316
Commercial Sales	\$ 786,000	\$ 426,612	\$ 402,716	\$ 415,417	\$ 359,388
Industrial Sales	\$ 805,000	\$ 408,598	\$ 362,694	\$ 436,017	\$ 396,402
Irrigation Sales	\$ 256,000	\$ 147,358	\$ 82,243	\$ 159,138	\$ 108,642
Multi-Family Residential Sales	\$ 228,000	\$ 119,145	\$ 105,848	\$ 108,860	\$ 108,855
Public Authority Sales	\$ 215,000	\$ 96,333	\$ 99,651	\$ 117,230	\$ 118,667
Total Sales of Water	\$ 4,167,000	\$ 2,299,730	\$ 2,012,928	\$ 2,213,333	\$ 1,867,270
Other Operating Revenues					
Private Fire Protection	\$ 52,200	\$ 33,591	\$ 31,255	\$ 33,840	\$ 18,609
Public Fire Protection	\$ 1,276,000	\$ 734,115	\$ 533,683	\$ 533,351	\$ 541,885
Forfeited Discounts	\$ 20,000	\$ 10,955	\$ 22,202	\$ 23,568	\$ 9,045
Miscellaneous Service Revenues	\$ 2,500	\$ 1,540	\$ 2,220	\$ 2,120	\$ 960
Rent From Water Property	\$ 92,000	\$ 44,425	\$ 43,195	\$ 44,717	\$ 47,575
Other Water Revenues	\$ 50,000	\$ 183,655	\$ 184,555	\$ 190,685	\$ (133,655)
Total Operating Revenues	\$ 5,659,700	\$ 3,308,011	\$ 2,830,039	\$ 3,041,614	\$ 2,351,689
Operating Expenses					
Source of Supply Expense	\$ 92,900	\$ 72,116	\$ 47,680	\$ 77,765	\$ 20,784
Pumping Expense	\$ 212,900	\$ 127,482	\$ 131,773	\$ 118,594	\$ 85,418
Water Treatment Expense	\$ 601,500	\$ 390,244	\$ 350,799	\$ 450,373	\$ 211,256
Water Transmission/Distribution Expense	\$ 760,300	\$ 367,111	\$ 386,950	\$ 391,726	\$ 393,189
Customer Accounts Expense	\$ 85,000	\$ 101,974	\$ 98,040	\$ 106,256	\$ (16,974)
Sales Expense	\$ 12,500	\$ 3,507	\$ 8,639	\$ 8,791	\$ 8,993
Administrative And General Expense	\$ 970,300	\$ 553,956	\$ 615,566	\$ 526,074	\$ 416,344
Depreciation Expense	\$ 873,305	\$ 559,558	\$ 543,303	\$ 534,027	\$ 313,747
Taxes Expense	\$ 944,349	\$ 568,750	\$ 571,000	\$ 542,500	\$ 375,599
Total Operating Expenses	\$ 4,553,054	\$ 2,744,699	\$ 2,753,749	\$ 2,756,106	\$ 1,808,355
Operating Income	\$ 1,106,646	\$ 563,313	\$ 76,290	\$ 285,508	\$ 543,333
Merchandise and Jobbing	\$ 2,000	\$ 771	\$ (989)	\$ 369	\$ 1,229
Interest and Dividend Income	\$ 70,000	\$ 32,421	\$ 51,429	\$ 34,693	\$ 37,579
Miscellaneous Non-operating Income	\$ 40,000	\$ -	\$ -	\$ 14,802	\$ 40,000
Total Other Income Additions	\$ 112,000	\$ 33,191	\$ 50,440	\$ 49,863	\$ 78,809
Other Income Deductions	\$ 125,000	\$ 61,288	\$ 33,399	\$ (8,581)	\$ 63,712
Total Net Income	\$ 1,093,646	\$ 535,216	\$ 93,331	\$ 343,952	\$ 558,430

Wisconsin Rapids Water Works and Lighting Commission
Selected Water Utility Financial Charts
Year to Date for Months Ending July 2020, 2019, 2018

Water Sales Revenue by Customer Category



Water Operating Expense by Category



Wisconsin Rapids Water Works and Lighting Commission
Electric and Water Utility Balance Sheet
Balances as of July 2020 & 2019

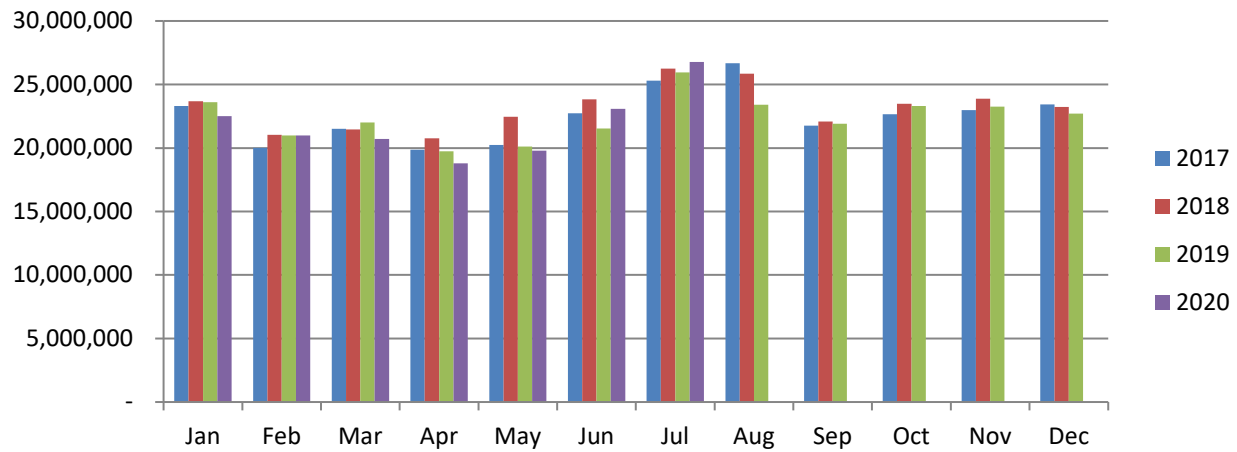
	2020			2019		
	Electric Utility	Water Utility	Combined Utilities	Electric Utility	Water Utility	Combined Utilities
ASSETS						
Utility Plant						
Utility Plant in Service	58,125,030	43,875,877	102,000,907	56,335,224	43,134,986	99,470,210
Utility Plant in Service - Common	7,859,432	2,562,451	10,421,883	7,573,084	2,478,090	10,051,173
Property Held for Future Use	500	104,255	104,755	500	104,255	104,755
Construction Work in Progress	5,709,534	611,841	6,321,375	2,870,226	483,441	3,353,667
Total Utility Plant	71,694,496	47,154,425	118,848,921	66,779,033	46,200,772	112,979,805
Less: Accumulated Depreciation						
Accumulated Depreciation	(25,986,875)	(17,158,287)	(43,145,163)	(24,800,630)	(16,294,545)	(41,095,175)
Accumulated Depreciation - Common	(5,692,419)	(1,640,193)	(7,332,612)	(5,417,060)	(1,589,841)	(7,006,901)
Total Accumulated Depreciation	(31,679,294)	(18,798,481)	(50,477,775)	(30,217,690)	(17,884,386)	(48,102,076)
Net Utility Plant	40,015,202	28,355,944	68,371,146	36,561,343	28,316,386	64,877,729
Current and Accrued Assets						
Cash	(742,879)	1,809,896	1,067,017	658,628	972,784	1,631,412
Working Funds	940	-	940	940	-	940
Rate Stabilization Deposit	372,986	-	372,986	356,931	-	356,931
Temporary Cash Investments	179,221	217,300	396,521	187,632	155,371	343,004
Customer Accounts Receivable	3,553,255	772,942	4,326,197	3,345,081	603,211	3,948,292
Other Accounts Receivable	1,454,541	469,994	1,924,535	741,085	451,387	1,192,472
Receivable From Municipality	27,903	-	27,903	33,146	-	33,146
Notes Receivable	500,000	-	500,000	500,000	-	500,000
Sewer Fee For Collections	-	312,740	312,740	-	319,091	319,091
Due To (From) Municipality	-	59,116	59,116	-	30,756	30,756
Plant Materials & Supplies	1,179,165	318,749	1,497,914	1,214,234	403,368	1,617,603
Stores Expense	(24,961)	(5,200)	(30,161)	(127,371)	20,962	(106,408)
Prepayments	162,192	40,249	202,442	375,267	35,274	410,541
Interest Receivable	-	-	-	-	-	-
Total Current and Accrued Assets	6,662,363	3,995,786	10,658,149	7,285,574	2,992,205	10,277,779
Other Investments						
Depreciation Fund	3,879,547	3,743,666	7,623,212	5,498,825	3,631,065	9,129,891
Other Investments	8,040,108	-	8,040,108	7,634,419	-	7,634,419
Other Special Funds	223,001	10,200	233,201	222,340	5,100	227,440
Total Other Investments	12,142,655	3,753,866	15,896,521	13,355,584	3,636,165	16,991,749
Deferred outflows of Resources						
Unamortized Debt Disc & Expense	592,490	-	592,490	661,239	-	661,239
Preliminary Survey & Investigation Charges	2,808	-	2,808	2,808	-	2,808
Clearing Accounts	2,718	26,033	28,752	(18,163)	21,022	2,859
Deferred Outflows Related To Pension	1,482,811	798,436	2,281,247	1,281,182	689,868	1,971,051
Misc Deferred Debits	38,138	87,912	126,050	163,200	48,817	212,016
Total Deferred Outflows of Resources	2,118,965	912,381	3,031,347	2,090,266	759,707	2,849,974
Total Assets and Deferred Outflows	60,939,186	37,017,978	97,957,163	59,292,768	35,704,463	94,997,231

Wisconsin Rapids Water Works and Lighting Commission
Electric and Water Utility Balance Sheet
Balances as of July 2020 & 2019

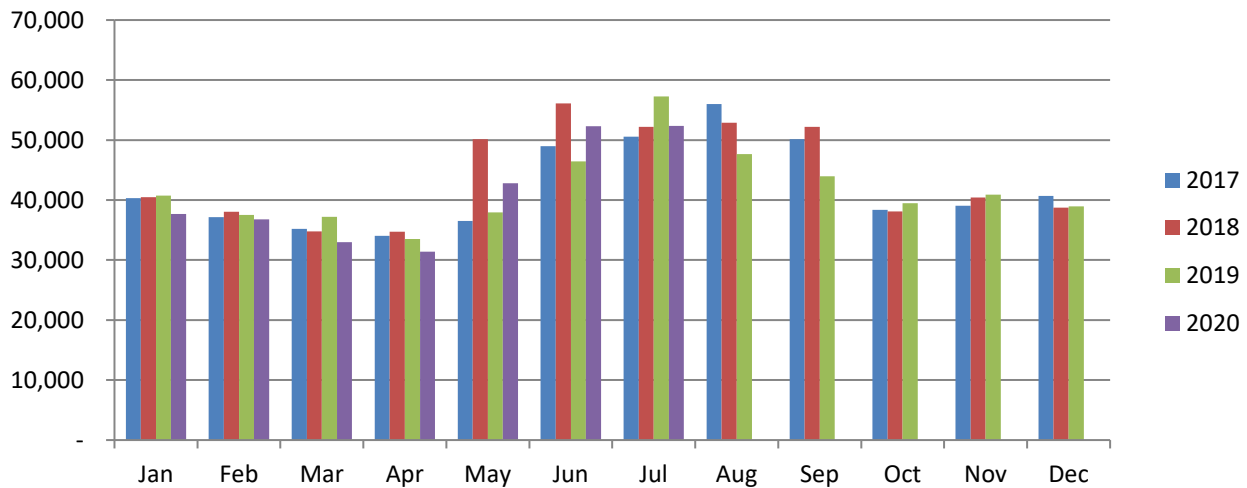
	2020			2019		
	Electric Utility	Water Utility	Combined Utilities	Electric Utility	Water Utility	Combined Utilities
LIABILITIES						
Current and Accrued Liabilities						
Accounts Payable	2,442,371	-	2,442,371	3,418,152	-	3,418,152
Payables To Municipality	-	-	-	-	(961)	(961)
Customer Deposits	403,369	-	403,369	398,386	-	398,386
Taxes Accrued	565,250	573,483	1,138,733	742,935	575,822	1,318,757
Interest Accrued	55,797	-	55,797	56,201	-	56,201
Tax Collections Payable	197,831	-	197,831	183,282	-	183,282
Misc Current And Accrued Liabilities	667,939	148,402	816,341	664,891	125,979	790,870
Total Current and Accrued Liabilities	4,332,558	721,885	5,054,443	5,463,848	700,840	6,164,688
Long Term Debt						
Long Term Debt - Bonds	5,025,000	-	5,025,000	5,535,000	-	5,535,000
PROPRIETARY CAPITAL						
Capital Paid In By Municipality	1,030,967	798,819	1,829,787	1,030,967	798,819	1,829,787
Retained Earnings	46,108,795	33,888,936	79,997,731	43,435,432	32,857,480	76,292,912
Total Proprietary Capital	47,139,763	34,687,755	81,827,518	44,466,399	33,656,299	78,122,699
Deferred Inflows of Resources						
Customer Advance For Construction	1,708,433	-	1,708,433	1,351,657	-	1,351,657
Wholesale Rate Refund & Public Benefits	317,693	-	317,693	316,376	-	316,376
Unamortized Premium On Debt	56,349	-	56,349	62,882	-	62,882
Other Deferred Credits	2,359,389	1,608,337	3,967,727	2,096,606	1,347,324	3,443,930
Total Deferred Inflows of Resources	4,441,865	1,608,337	6,050,202	3,827,521	1,347,324	5,174,845
Total Liabilities, Equity and Def Inflows	60,939,186	37,017,978	97,957,163	59,292,768	35,704,463	94,997,231

Wisconsin Rapids Water Works and Lighting Commission
Monthly Electric Purchases
2017-2020

Electric Purchases by Month (kWh)



Electric Purchases - Demand by Month (kW)





Water Works and Lighting Commission

221 16th St. So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

INFORMATION SYSTEMS ADMINISTRATOR'S REPORT
July 2020

Outage Management

We are continuing to work on corrections to the mapping system as well as converting all the transformer information into the NISC software platform. We have set up a bi-monthly conference call with the NISC project team to keep everyone engaged and make sure that this project keeps moving forward. I am hoping to have the errors cleaned up and the transformers in the system before the end of September.

Projects

1. Honeywell Connexo to iVUE integration
2. Outage Management
3. AMI Communication Upgrade
4. Cyber Security Mitigation

Sincerely,

Matt Stormoen
Information Systems Administrator



Water Works and Lighting Commission

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**Conservation Manager Report
August 2020**

Key Account Contacts: this month I had communications with these accounts.

- Mariani Packaging
- Golden Sands Speedway
- Warehousing of Wisconsin
- Aspirus Riverview Hospital
- Specialty Mineral
- Waste Water Treatment Plant
- Ocean Spray Cranberry

Mariani Packaging

On 8/25/20 the facility experienced a momentary outage. The outage was determined by our line crew to be an issue inside of their facility. Immediately following the outage, we were asked to examine load profile data, during the time that the outage occurred. This information that was analyzed and discussed eliminated some possibilities of the cause of the outage. We have also put a voltage recorder on the outside of the building to further eliminate any possibility that the outage may have occurred on the Utility side of things.

Golden Sands Speedway

The owner reached out to me to discuss ways in reducing their monthly Demand charges. The race track was purchased in 2017 and shortly thereafter many energy efficiency upgrades were implemented to the Speedway. The owner was concerned that their power bill was not reflective on these electrical changes. After discussing billing history and the changes made to their operation, it was recommended to shut off their diesel generators that power some of their equipment on race nights. This will determine if the cost of using

these generators are a cost benefit. Furthermore, to notify me when they are going to eliminate the generators for one race night. At that point, we can make a determination if running the generators costs greater than eliminating them altogether.

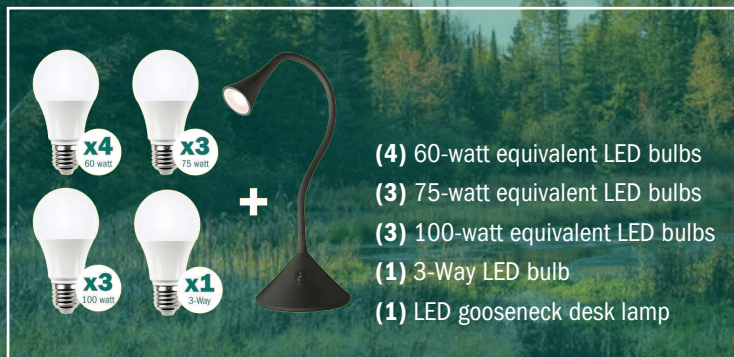
LED E-Tail

Water Works & Lighting Commission has decided to offer its customers one of the favorite promotions presented at the 2019 Public Power Week open house event last fall. Considering the severity of the pandemic that has hit our country, we have decided to cancel our annual open house event this year. As a substitute, and to promote Focus on Energy (FoE) our State Wide Energy Efficiency Program, we encourage all of our customers to take advantage of the FoE LED kits you see attachment.

Respectfully,

Shawn Reimer

Conservation Manager



FOCUS ON ENERGY LIMITED TIME OFFER!

Water Works & Lighting Commission has partnered with Focus on Energy to bring our customers a limited time offer. For the month of October, customers of WWLC can visit focusonenergymarketplace.com/wwlc to purchase up to two bundles of energy efficient products. Or you may call **888.925.7009** to place an order. Each bundle costs \$10.00 plus tax. Shipping is free!



WISCONSIN



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DIRECTOR OF ENGINEERING AND ELECTRIC OPERATIONS REPORT
August, 2020

Baker Substation

Construction continues at the Baker Substation. The ground grid is almost complete and the substation foundation has been poured. The building is arriving the week of August 24th as is the material for the precast cement trench. Once the building is set the next steps will be to bring station service power to it and install the battery bank.

APPA RP3 Application

The majority of the month was spent filling out the APPA RP3 Application. WWLC has applied and received this award since 2011. The application itself fills a 5 inch binder and addresses numerous topics including reliability, safety, development, and improvement for our utility. I would like to thank all of our staff who helped me collect the information required for the application. Results of the application will be provided by APPA in January.

Todd Weiler, P.E.

Director of Engineering & Electric Operations



Water Works and Lighting Commission

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GENERAL MANAGER'S REPORT
August, 2020

Great Lakes Utilities: GLU had a Board meeting on August 11th in Wisconsin Rapids. The Board approved a new GLU website. The current website has been operational for 10 years, so an update was needed. The Board also approved the annual MISO activity summary. The Energy Authority (TEA) presented their analysis regarding capacity options for GLU post 2023 via a Zoom meeting. The study was very well done when compared to past consultants and/or engineering firms contracted by GLU. The analysis recommended a combination of 3 options for GLU to secure future capacity in the MISO. It recommended to use natural gas generation, solar and bilateral contracts to fulfill GLU's future capacity needs. TEA recommended that GLU reduce the amount of natural gas generation installed by 12 mW, to a total of 24 mW.

Municipal Electric Utilities of Wisconsin: MEUW held a Board meeting on August 21st via conference call. The Board discussed a draft budget for 2021, which includes increases in membership dues and the regional safety program. The budget will be approved at the next scheduled Board meeting. The January 2021 electric operations conference will likely be held virtually. A decision will be made in the next few weeks. The MEUW legislative and regulatory committee met via conference call on August 27th. The meeting was scheduled to further discuss the PSC's continued moratorium on residential disconnects which may last the entire year. Members are becoming increasingly frustrated with the moratorium, especially the 5 municipals, who are not permitted to tax roll electric past due balances. The MEUW lobbyist, the Kammer Group, did not believe there was enough interest to reverse the moratorium at the State Legislature.

2021 Budget: Jeff has initiated the 2021 budget process. The next month and a half, a lot of time will be dedicated to the budgeting process. We will be ready to present to the Commission sometime in October.

Jem Brown
General Manager