



Water Works and Lighting Commission

221 16th Street South P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

AGENDA

There will be a Regular Meeting of the Water Works and Lighting Commission in the conference room on Wednesday, August 12, 2020 at 1:00 PM. Due to COVID-19 restrictions the meeting will not be open to the public for attendance in person. If you would like to join the meeting remotely via audio conference, please use the information listed below. Long distance charges may apply.

Dial in number: +1 301 715 8592

Meeting ID: 966 6616 5970

Password: 902238

Listed below is the agenda for this meeting.

1. Call to order
2. Approval, additions or corrections to the minutes of the following meetings
 - 2.1. Regular Commission Meeting held July 8, 2020
3. Action items
4. Department updates
 - 4.1. Safety Committee
 - 4.2. Line Superintendent
 - 4.3. Water Department Operations
 - 4.4. Customer Support Supervisor
 - 4.5. Director of Finance
 - 4.6. Information Systems Administrator
 - 4.7. Conservation Manager
 - 4.8. Director of Engineering & Electric Operations
 - 4.9. General Manager
5. Review of accounts payable
6. Adjourn

If given 72 hours' notice, efforts will be made by the General Manager's office to accommodate the needs of disabled individuals through sign language interpreters and other auxiliary aids.

Regular Meeting of the Water Works and Lighting Commission Wednesday, July 8, 2020

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Scott Kellogg
Commissioner Tom Nowak

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Josh Elliott, Dale Scheunemann, and Jeff Kuhn. In attendance via audio conference: Matt Stormoen, Lynn Schroer and Sean Wall.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM. Commissioner Rick Merdan was excused from today's meeting.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held June 10, 2020

There was a motion made by John Harper, seconded by Scott Kellogg, and carried to approve the minutes of the Regular Commission Meeting held June 10, 2020 and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4. Department Updates

4.1 Safety Committee Report

The safety committee report was reviewed and pre-check inspections of vehicles and equipment were discussed.

4.2 Line Superintendent's Report

This report was reviewed and June electric projects were discussed. Josh

Elliott stated that June saw several outages that were animal related, along with failed equipment outages which were the result of the recent extreme heat.

4.3 Water Department Operations Report

This report was reviewed. Dale Scheunemann outlined the procedures that are taken when we receive water meter trouble slips. These trouble slips are often generated by a customer inquiring about a higher than normal water usage or the result of meter audits.

4.4 Customer Support Supervisor's Report

This report was reviewed and discussed. The Public Service Commission (PSC) has lifted the COVID-19 Emergency Order and has some guidelines to follow. They are also urging utilities to be sensitive to extenuating circumstances

4.5 Director of Finance's Report

This report was reviewed and discussed.

4.6 Information System's Administrator's Report

This report was reviewed and the outage management system was discussed.

4.7 Conservation Manager's Report

This report was reviewed and the Focus on Energy conservation kits (LED bulbs) were discussed.

4.8 Director of Engineering & Electric Operations

This report was reviewed and the Matalco Project was discussed. Todd Weiler stated that MJ Electric is currently on site working for ATC to pour the foundations for the ATC building and structures. Final engineering design is being wrapped up for the WW&LC grounding grid, underground cable trench system, and building foundation. Todd is anticipating going out for bids on this portion of the project in early July.

4.9 General Manager's Report

This report was reviewed and discussed. Jem Brown stated that GLU east supply pool had a conference call with The Energy Authority, which is a power supply consultant. GLU is considering hiring them to gain access to their forward

power supply price curves and to help us with future capacity decisions.

5. Review of accounts payables

A listing of all invoices and checks covering June purchases was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Scott Kellogg, and carried to adjourn at 1:32 PM. No nay votes were recorded.

Respectfully submitted,

John Bergin, Acting Secretary

SAFETY COMMITTEE MEETING MINUTES FOR AUGUST 5, 2020

Discussion with: Dale Scheunemann, Adam Breunig, Justin Armagost, Tyler Sneen, Beth Knobeck, Bob Nash, Kuba Jestadt, Randy Rosicky and Sean Wall.

OLD BUSINESS

Due to Covid-19 the respirator fit testing for the water crew and filter plant operators has been delayed but will be scheduled as soon as circumstances permit. **Respirator physicals and fit testing has now been completed.**

NEW BUSINESS

The annual hearing testing for our crews has been completed.

The committee reviewed the Hazard Communication Program and found no changes required at this time.

The committee discussed upcoming safety trainings and the precautions that will be taken to ensure that these trainings are done following safety protocols.

There were no other new items at this time.

The Safety Committee meeting ended at 7:30 AM.



Municipal Electric Utilities of Wisconsin
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Wisconsin Rapids Water Works & Lighting Commission

June / July 2020

Prepared By: Sean T. Wall, MEUW Senior Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- a. Make up training – Electric dept. (Emergency Action Plan, Fire Ext., Work Zone, Flagger Assessment tool)
- b. Make up training – Water dept. (Emergency Action Plan, Fire Ext., Work Zone, Flagger Assessment tool, Excavation, Respirator)

2. Audits/Inspections

- a. No audits / inspections

3. Compliance/Risk Management

- a. Safety program revisions completed and signed off...
 - i. Emergency Action Plan
 - ii. Excavation
 - iii. PPE
- b. Attended Commission meetings
- c. Prep work / documentation for Todd / RP3 award
- d. Roxanne G. planned Hearing Tests and Respirator Fit Testing (both annual requirements)

GOALS AND OBJECTIVES

1. Training

- a. No training planned for August (per normal training guidelines for Summer)
- b. Sept. and Q4 planning required training according to Covid restrictions.

2. Audits/Inspections

- a. Field inspections for August

3. Compliance/Risk Management

- a. End of August working on Q4 schedule
- b. Attend Commission meeting
- c. Revise safety program for Safety Committee meeting



Water Works and Lighting Commission

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LINE SUPERINTENDENT'S REPORT

July 2020

Work Performed

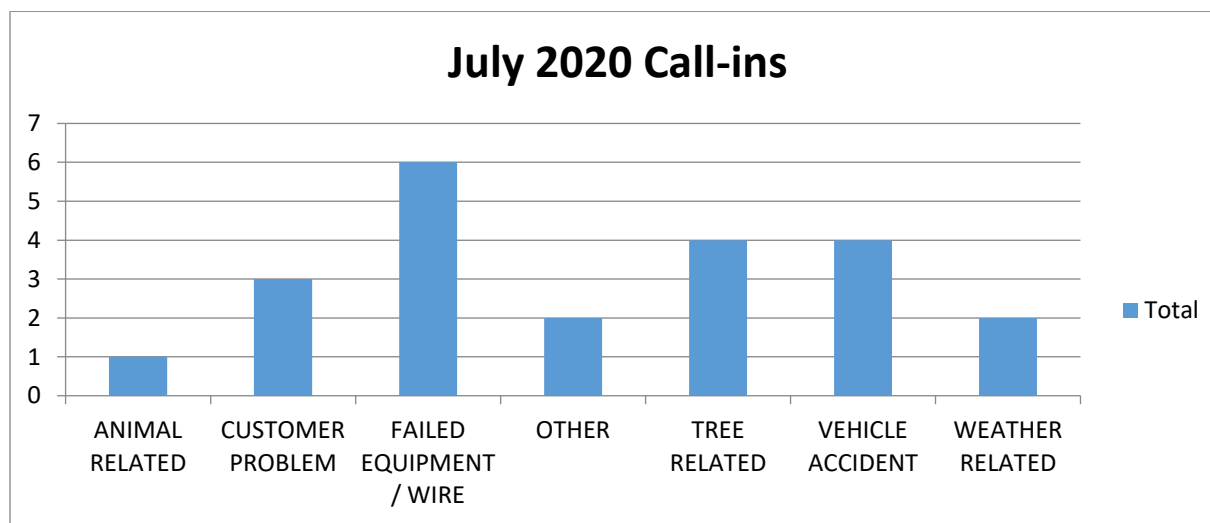
During July the Electric Department processed 26 work orders, 12 electric service orders, and 74 trouble slips.

Other Projects

- Continued replacement of older wooden poles (approximately 30 3ph poles on Spring Street feeder)
- Continued 2020 URD conversion work
- Completed work on Sampson Street area URD conversion
- Completed Chestnut Street area URD conversion
- Scrapped approximately 180 junk transformers

After Hours Calls

In July there were 22 after hour call-outs.



The call-ins for failed equipment were for 3 failed connections, 2 bad combinations and 1 bad transformer.

Respectfully submitted,

Josh Elliott
Electric Line Superintendent



Water Works and Lighting Commission

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**WATER DEPARTMENT OPERATIONS REPORT
July 2020**

WATER PROJECT

During July, the water department worked on the following projects.

- ❖ Crews repaired a water main break on 17th Avenue North.
- ❖ Crews installed the auto flusher at the end of Riverwood Lane which will be used to keep the main from freezing in the winter months by allowing water to run without inconveniencing any homeowners.
- ❖ Crews replaced a fire hydrant at 13th Avenue South which broke and is not repairable.
- ❖ Crews assisted the contractor while they were here cleaning Well 5. We will continue to monitor this well's performance going forward.
- ❖ Crews continue working with the City on Washington Street, installing temporary water and making service taps. They have progressed to 15th Street so far.

TROUBLE CALLS

The following paperwork was processed by the water department in July:

24 – Meter trouble slips
0 – Disconnects
0 – Reconnect

METER TESTING

1" Tested – 1 Retired – 0

WATER ELEVATIONS AT MV – 4 MONITORING WELL FOR THE LAST 5 YEARS

The readings given below were taken during the last week of July of the year noted:

2020 – 14'8"	2018 – 15'2"	2016 – 15'6"
2019 – 14'0"	2017 – 15'1"	

The highest elevation for MV – 4 was 12'7" on July 2, 2004

The lowest elevation for MV – 4 was 21.5 on September 11, 2009

Sincerely,

WATER WORKS AND LIGHTING COMMISSION

Dale Scheunemann

Dale Scheunemann
Water Superintendent

**Water Works and Lighting Commission**

221 16th Street S, P.O. Box 399 Wisconsin Rapids, WI 54495-0399 (715) 423-6300

**CUSTOMER SUPPORT SUPERVISOR'S REPORT
JULY, 2020****COLLECTIONS**

Below is the comparison of active and inactive accounts receivable for July.

ALL PROVIDERS – Active Accounts			
	<u>July, 2018</u>	<u>July, 2019</u>	<u>July, 2020</u>
30 day	\$203,245.94	\$190,035.73	\$200,337.60
60 day	\$37,109.13	\$43,383.78	\$87,153.16
90 day	\$25,418.88	\$24,777.02	\$194,917.32
Current	\$2,455,721.44	\$2,521,492.17	\$2,674,306.13
Total Active	\$2,721,495.39	\$2,779,688.70	\$3,156,714.21
Total Inactive	\$222,702.54	\$233,914.89	\$183,680.43
Total AR	\$2,944,197.93	\$3,013,603.59	\$3,340,394.64

On Thursday, July 23, The Public Service Commission (PSC) voted 2-1 to extend the moratorium on utility residential customer disconnections until September 1, 2020. This was due to the increase in COVID-19 cases throughout the state. The PSC has again asked utilities to submit residential and commercial customer past due information by August 10th for their next meeting on August 20th.

The PSC did not rule to extend commercial disconnections. Seventeen commercial accounts were notified of a pending disconnect in July, Sixteen paid prior to disconnect.

Twenty five new payment arrangements were made in July and 32 reminder letters were sent to customers with an active arrangement.

In July, we collected \$2,033 of revenue through the Tax Refund Interception Program for a 2020 total of \$43,225.

NEW CUSTOMER ORDERS

The office staff processed four new electric and two new water customers in July. In addition, 325 electric and 145 water move orders were processed. Sixteen of these orders were submitted electronically.

CUSTOMER PHONE CALL METRICS AND PAYMENTS

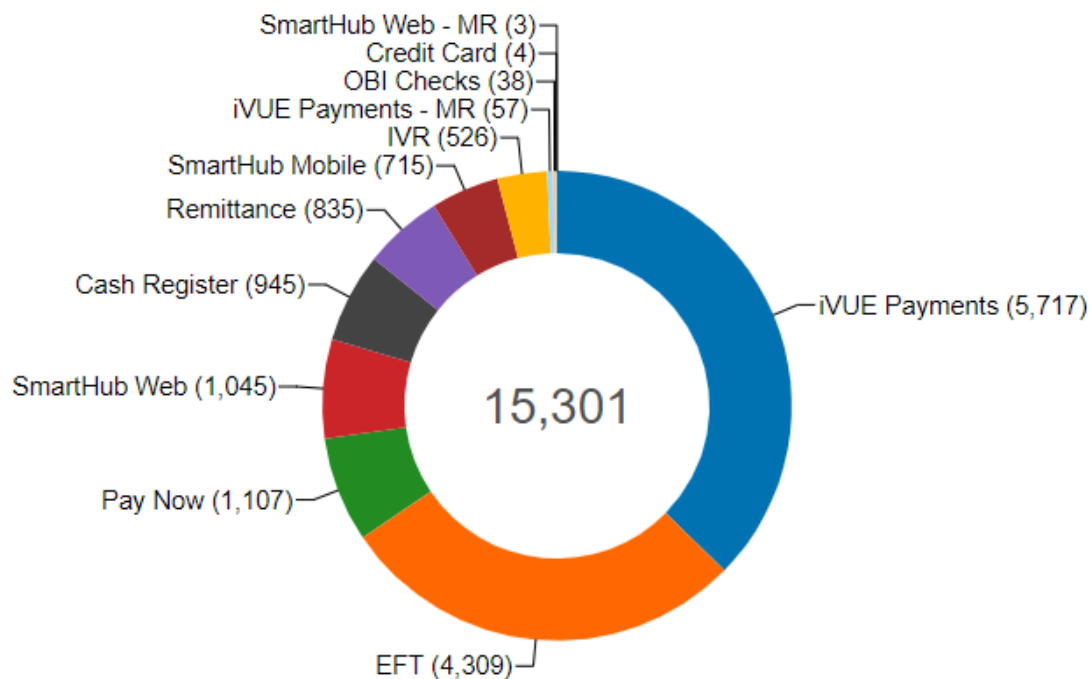
Our office answered over 2,000 customer phone calls in July. The average call lasted just over two minutes and was answered in seven seconds.

OFFICE NEWS

- ✚ Nine customers took advantage of our in-house sign-up for their free Focus on Energy packet in July.
- ✚ With the current Emergency Order by the Governor requiring face coverings, our lobby was again closed to the public on Monday, August 3rd.

OFFICE PAYMENTS

In July, we processed 15,301 payments. The breakdown of payments is below. In comparing the payments processed in July of 2019, EFT payments increased by approximately 3%, online payments increased approximately 5%, and payments mailed increased by 3%.



SOCIAL MEDIA AND WEBSITE ANALYTICS



We posted four messages on Facebook generating 4,546 views. We posted three tweets which generated 1,576 impressions.

Respectfully submitted,
Lynn Schroer
Customer Support Supervisor



Water Works and Lighting Commission

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Director of Finance Report

July 2020

Financial Reports

Included in this month's packet are the June 2020 draft financial statements. Through June, the electric utility has lost approximately \$33,400 of operating revenues from late fees and reconnect fees compared to 2019. While small in the total revenue (0.3% of operating revenues), the total of these two lines are budgeted at \$120,000, most of which will not be realized. Expense categories are in line with budget and 2019. Overall, the utility is showing a net loss of the year totaling \$155,830, compared to a net income of \$79,958 for the first six months of 2019.

The water utility continues to have a healthy operating income of \$397,403 through June 2020. Overall usage is up approximately 1% from 2019. This will change as Verso decreases their usage in the upcoming months amid idling of the Wisconsin Rapids mill. Total expenses are in line with 2019, with source of supply expenses up slightly due to the timing of cleaning up trees on the wellhead protection property on Whitrock in 2020 versus 2019. The additional water treatment expense is mainly the 2020 budgeted clarifier painting project.

Rate Case Update

During July, the proposed electric rate design was completed. A telephonic hearing is scheduled for Wednesday, August 19, at 1:00 pm. As we have previously discussed, this rate case is unique because the cost of power has decreased, so the impact to our rates is much lower than typical. In many cases, the energy cost has decreased. See the following sheets for a summary of the current and proposed electric rates.

FEMA Update

During July, FEMA completed their review of our damages from the July 20, 2019 storm. The final project signoff occurred on July 30, 2020. The total awarded state and federal share of the project is \$1,237,127.92. Wisconsin Emergency Management submitted the project for payment on July 31, 2020, and we are awaiting the State to write and send the check to the utility.

Jeff Kuhn

Director of Finance

Wisconsin Rapids Water Works and Lighting Commission
6700-ER-105 Proposed Electric Rates

Type of Service	Present Rates			Proposed Rates	
Residential Service Rg-1					
Customer Charge	Single Phase	\$ 9.50	per month	\$ 11.50	per month
	Three Phase	\$ 15.00	per month	\$ 17.00	per month
Energy Charge		\$ 0.0979	per kWh	\$ 0.0976	per kWh
PCAC		\$ (0.0058)	per kWh	\$ -	per kWh
Residential Optional Time-of-Day Service Rg-2					
Customer Charge	Single Phase	\$ 9.50	per month	\$ 11.50	per month
	Three Phase	\$ 15.00	per month	\$ 17.00	per month
Energy Charge	On-Peak kWh	\$ 0.1472	per kWh	\$ 0.1529	per kWh
	Off-Peak kWh	\$ 0.0549	per kWh	\$ 0.0535	per kWh
PCAC		\$ (0.0058)	per kWh	\$ -	per kWh
General Service Gs-1					
Customer Charge	Single Phase	\$ 10.00	per month	\$ 12.00	per month
	Three Phase	\$ 15.00	per month	\$ 17.00	per month
Energy Charge		\$ 0.1096	per kWh	\$ 0.1121	per kWh
PCAC		\$ (0.0058)	per kWh		per kWh
General Service Optional Time-of-Day Gs-2					
Customer Charge	Single Phase	\$ 10.00	per month	\$ 12.00	per month
	Three Phase	\$ 15.00	per month	\$ 17.00	per month
Energy Charge	On-Peak kWh	\$ 0.1505	per kWh	\$ 0.1556	per kWh
	Off-Peak kWh	\$ 0.0556	per kWh	\$ 0.0565	per kWh
PCAC		\$ (0.0058)	per kWh	\$ -	per kWh
Small Power Service CP-1 (50-200 kW)					
Customer Charge		\$ 34.00	per month	\$ 34.00	per month
Distribution Demand Charge		\$ -	per kW	\$ 1.50	per kW
Monthly Billed Demand Charge		\$ 7.00	per kW	\$ 6.50	per kW
Energy Charge		\$ 0.0825	per kWh	\$ 0.0765	per kWh
Rate Limiter		\$ -	per kWh	\$ -	per kWh
PCAC		\$ (0.0058)	per kWh	\$ -	per kWh

Type of Service	Present Rates			Proposed Rates		
Small Power Optional Time-of-Day Service CP-1 TOU (50-200 kW)						
Customer Charge		\$	34.00	per month	\$	34.00 per month
Distribution Demand Charge		\$	1.50	per kW	\$	1.50 per kW
Monthly Billed Demand Charge		\$	6.00	per kW	\$	6.50 per kW
Energy Charge						
	On-Peak kWh	\$	0.0983	per kWh	\$	0.0783 per kWh
	Off-Peak kWh	\$	0.0577	per kWh	\$	0.0614 per kWh
PCAC		\$	(0.0058)	per kWh	\$	- per kWh
Large Power Service CP-2 (200-400 kW)						
Customer Charge		\$	80.00	per month	\$	80.00 per month
Distribution Demand Charge		\$	1.50	per kW	\$	1.50 per kW
Monthly Billed Demand Charge		\$	6.50	per kW	\$	7.00 per kW
Energy Charge						
	On-Peak kWh	\$	0.0800	per kWh	\$	0.0742 per kWh
	Off-Peak kWh	\$	0.0630	per kWh	\$	0.0578 per kWh
PCAC		\$	(0.0058)	per kWh	\$	- per kWh
Industrial Power Service CP-3 (400-1000 kW)						
Customer Charge		\$	110.00	per month	\$	110.00 per month
Distribution Demand Charge		\$	1.50	per kW	\$	1.50 per kW
Monthly Billed Demand Charge		\$	7.50	per kW	\$	7.50 per kW
Energy Charge						
	On-Peak kWh	\$	0.0777	per kWh	\$	0.0725 per kWh
	Off-Peak kWh	\$	0.0589	per kWh	\$	0.0556 per kWh
PCAC		\$	(0.0058)	per kWh	\$	- per kWh
Large Industrial Power Service CP-4 (>1000 kW)						
Customer Charge		\$	210.00	per month	\$	210.00 per month
Distribution Demand Charge		\$	1.50	per kW	\$	1.50 per kW
Monthly Billed Demand Charge		\$	8.00	per kW	\$	8.00 per kW
Energy Charge						
	On-Peak kWh	\$	0.0755	per kWh	\$	0.0695 per kWh
	Off-Peak kWh	\$	0.0581	per kWh	\$	0.0536 per kWh
PCAC		\$	(0.0058)	per kWh	\$	- per kWh

Wisconsin Rapids Water Works and Lighting Commission
Cash Flow Summary
for Month Ending July 31, 2020

	<u>Current Month</u>	<u>Year to Date</u>
Cash Receipts:		
Utility Receipts	\$ 3,303,776	\$ 20,854,088
Interest and Dividends	\$ 165	\$ 2,379
Transfer from Investments	\$ 876,381	\$ 3,698,122
ATC Dividend Payment	<u>\$ 187,951</u>	<u>\$ 468,981</u>
Total Cash Receipts	\$ 4,368,273	\$ 25,023,570
Disbursements		
AP Payments	\$ (1,720,844)	\$ (11,377,612)
GLU Power Bill	\$ (1,687,454)	\$ (9,871,023)
Transfer to Investments	\$ (225,000)	\$ (1,585,000)
ATC - Voluntary Capital Call	\$ (38,335)	\$ (95,132)
Sales Tax Payment	\$ (64,208)	\$ (275,690)
Payroll	\$ (291,221)	\$ (2,256,046)
Service Fees	\$ (3,699)	\$ (25,009)
NSF Payments	<u>\$ (2,200)</u>	<u>\$ (19,822)</u>
Total Disbursements	<u>\$ (4,032,962)</u>	<u>\$ (25,505,333)</u>
Net Cash Flow	<u>\$ 335,311</u>	<u>\$ (481,763)</u>

Wisconsin Rapids Water Works and Lighting Commission
Combined Utility Income Statement
Year to Date for Months Ending June 2020 and 2019

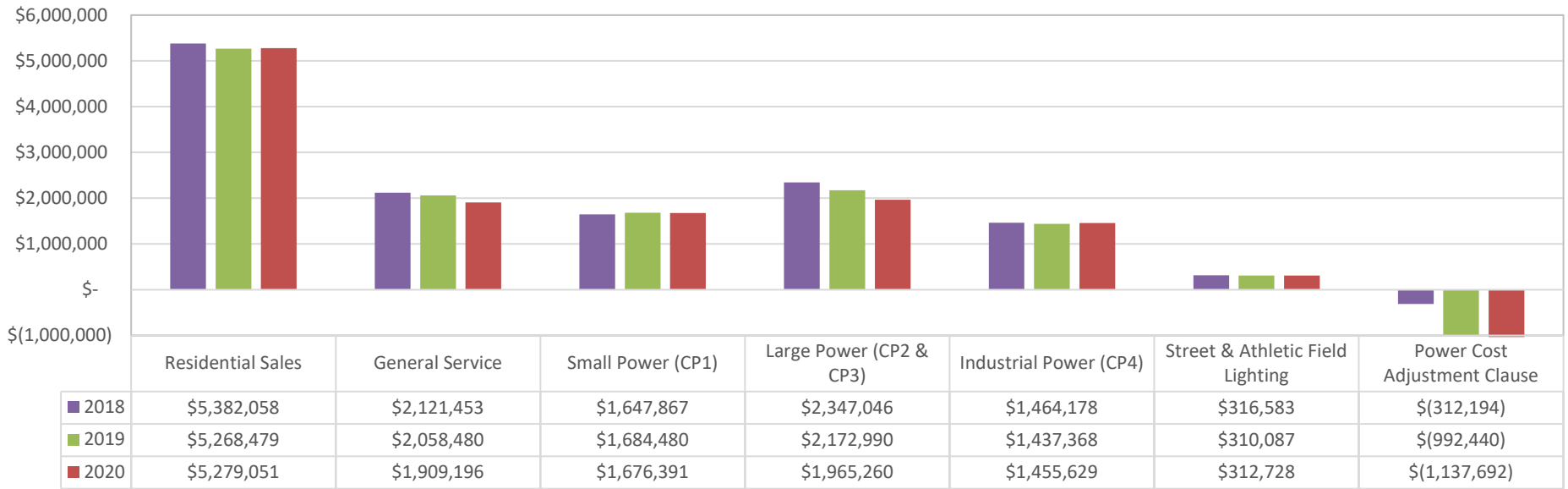
	Current Year to Date			Prior Year to Date			% Increase (Decrease)		
	Electric	Water	Total	Electric	Water	Total	Electric	Water	Total
Charges for Services	\$ 11,460,562	\$ 1,885,533	\$ 13,346,096	\$ 11,939,443	\$ 1,655,671	\$ 13,595,114	(4.0%)	13.9%	(1.8%)
Other Operating Revenues	\$ 280,483	\$ 868,120	\$ 1,148,603	\$ 306,784	\$ 698,183	\$ 1,004,966	(8.6%)	24.3%	14.3%
Total Operating Revenues	\$ 11,741,046	\$ 2,753,653	\$ 14,494,699	\$ 12,246,227	\$ 2,353,853	\$ 14,600,080	(4.1%)	17.0%	(0.7%)
Operating Expenses	10,035,032	1,389,129	11,424,161	10,354,478	1,390,733	11,745,210	(3.1%)	(0.1%)	(2.7%)
Depreciation Expense	1,130,836	479,621	1,610,457	1,083,935	465,688	1,549,623	4.3%	3.0%	3.9%
Taxes Expense	769,500	487,500	1,257,000	752,000	488,000	1,240,000	2.3%	(0.1%)	1.4%
Total Operating Expenses	11,935,368	2,356,250	14,291,618	12,190,412	2,344,421	14,534,833	(2.1%)	0.5%	(1.7%)
Operating Income (Loss)	\$ (194,323)	\$ 397,403	\$ 203,080	\$ 55,815	\$ 9,432	\$ 65,247		4,113.3%	211.2%
Non-Operating Income	309,464	27,851	337,315	274,289	43,956	318,245	12.8%	(36.6%)	6.0%
Interest Charges	94,059		94,059	100,668		100,668	(6.6%)		(6.6%)
Other Non-operating Exp	176,911	52,532	229,444	149,478	23,738	173,216	18.4%	121.3%	32.5%
Net Income (Loss)	\$ (155,830)	\$ 372,722	\$ 216,892	\$ 79,958	\$ 29,649	\$ 109,607		1,157.1%	97.9%

Wisconsin Rapids Water Works and Lighting Commission
Electric Income Statement
Year to Date for Months Ending June 2020, 2019, 2018

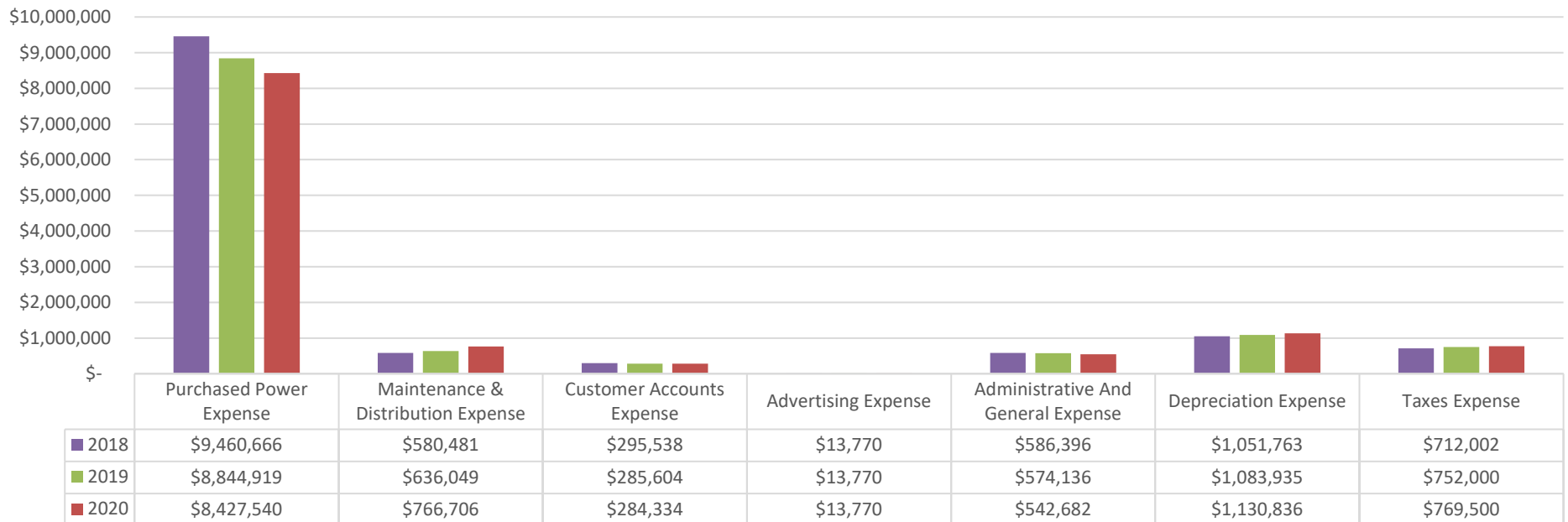
	Current Budget	2020 YTD	2019 YTD	2018 YTD	Remaining Budget
Sales of Electricity					
Residential Sales	\$ 11,025,000	\$ 5,279,051	\$ 5,268,479	\$ 5,382,058	\$ 5,745,949
General Service	\$ 4,139,000	\$ 1,909,196	\$ 2,058,480	\$ 2,121,453	\$ 2,229,804
Small Power (CP1)	\$ 3,497,000	\$ 1,676,391	\$ 1,684,480	\$ 1,647,867	\$ 1,820,609
Large Power (CP2 & CP3)	\$ 4,784,000	\$ 1,965,260	\$ 2,172,990	\$ 2,347,046	\$ 2,818,740
Industrial Power (CP4)	\$ 3,944,000	\$ 1,455,629	\$ 1,437,368	\$ 1,464,178	\$ 2,488,371
Street & Athletic Field Lighting	\$ 620,000	\$ 312,728	\$ 310,087	\$ 316,583	\$ 307,272
Power Cost Adjustment Clause	\$ (500,000)	\$ (1,137,692)	\$ (992,440)	\$ (312,194)	\$ 637,692
Total Sales of Electricity	\$ 27,509,000	\$ 11,460,562	\$ 11,939,443	\$ 12,966,991	\$ 16,048,438
Other Operating Revenues					
Misc Service Revenues - Reconnect Fees	\$ 30,000	\$ 140	\$ 12,180	\$ 11,760	\$ 29,860
Rent From Electric Property	\$ 252,000	\$ 257,620	\$ 250,409	\$ 244,515	\$ (5,620)
Forfeited Discounts	\$ 90,000	\$ 21,661	\$ 43,057	\$ 48,560	\$ 68,339
Other Electric Revenues	\$ 4,000	\$ 1,063	\$ 1,138	\$ 1,183	\$ 2,937
Total Operating Revenues	\$ 27,885,000	\$ 11,741,046	\$ 12,246,227	\$ 13,273,008	\$ 16,143,955
Operating Expenses					
Purchased Power Expense	\$ 18,868,400	\$ 8,427,540	\$ 8,844,919	\$ 9,460,666	\$ 10,440,860
Maintenance & Distribution Expense	\$ 1,578,600	\$ 766,706	\$ 636,049	\$ 580,481	\$ 811,894
Customer Accounts Expense	\$ 769,000	\$ 284,334	\$ 285,604	\$ 295,538	\$ 484,666
Advertising Expense	\$ 29,000	\$ 13,770	\$ 13,770	\$ 13,770	\$ 15,230
Administrative And General Expense	\$ 1,335,600	\$ 542,682	\$ 574,136	\$ 586,396	\$ 792,918
Depreciation Expense	\$ 2,169,600	\$ 1,130,836	\$ 1,083,935	\$ 1,051,763	\$ 1,038,764
Taxes Expense	\$ 1,530,200	\$ 769,500	\$ 752,000	\$ 712,002	\$ 760,700
Total Operating Expenses	\$ 26,280,400	\$ 11,935,368	\$ 12,190,412	\$ 12,700,615	\$ 14,345,032
Operating Income	\$ 1,604,600	\$ (194,323)	\$ 55,815	\$ 572,393	\$ 1,798,923
Merchandise and Jobbing	\$ 43,000	\$ 14,462	\$ 5,379	\$ 13,253	\$ 28,538
Interest and Dividend Income	\$ 715,000	\$ 215,111	\$ 243,549	\$ 225,121	\$ 499,889
Miscellaneous Non-Operating Income	\$ 1,400,000	\$ 79,890	\$ 25,361	\$ 37,326	\$ 1,320,110
Total Other Income Additions	\$ 2,158,000	\$ 309,464	\$ 274,289	\$ 275,700	\$ 1,848,536
Interest Charges	\$ 190,685	\$ 94,059	\$ 100,668	\$ 103,164	\$ 96,626
Other Income Deductions	\$ 333,807	\$ 176,911	\$ 149,478	\$ 140,094	\$ 156,896
Total Net Income	\$ 3,238,108	\$ (155,830)	\$ 79,958	\$ 604,835	\$ 3,393,938

Wisconsin Rapids Water Works and Lighting Commission
Selected Electric Utility Financial Charts
Year to Date for Months Ending June 2020, 2019, 2018

Electric Utility Sales Revenue by Customer Type



YTD Electric Operating Expenses

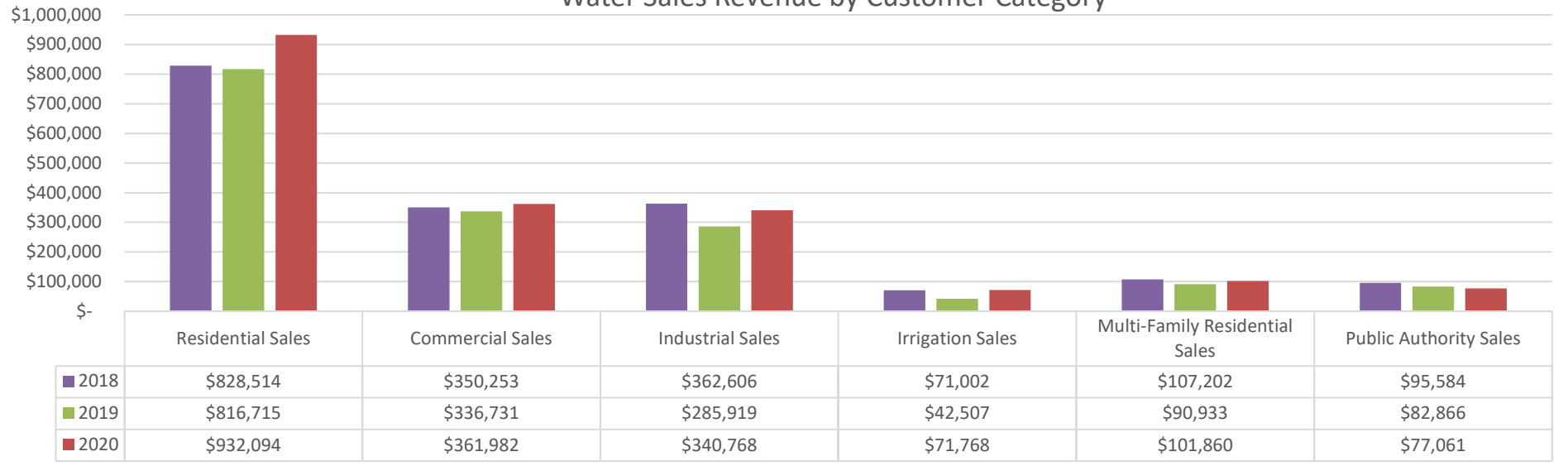


Wisconsin Rapids Water Works and Lighting Commission
Water Income Statement
Year to Date for Months Ending June 2020, 2019, 2018

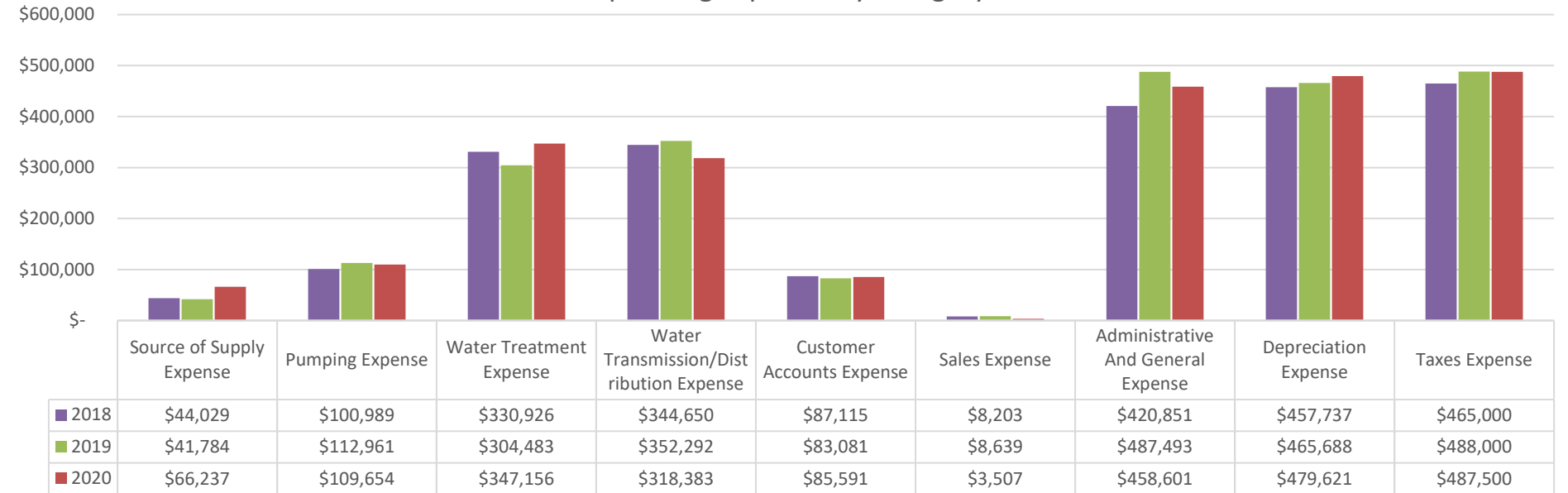
	Current Budget	2020 YTD	2019 YTD	2018 YTD	Remaining Budget
Metered Sales of Water					
Residential Sales	\$ 1,877,000	\$ 932,094	\$ 816,715	\$ 828,514	\$ 944,906
Commercial Sales	\$ 786,000	\$ 361,982	\$ 336,731	\$ 350,253	\$ 424,018
Industrial Sales	\$ 805,000	\$ 340,768	\$ 285,919	\$ 362,606	\$ 464,232
Irrigation Sales	\$ 256,000	\$ 71,768	\$ 42,507	\$ 71,002	\$ 184,232
Multi-Family Residential Sales	\$ 228,000	\$ 101,860	\$ 90,933	\$ 107,202	\$ 126,140
Public Authority Sales	\$ 215,000	\$ 77,061	\$ 82,866	\$ 95,584	\$ 137,939
Total Sales of Water	\$ 4,167,000	\$ 1,885,533	\$ 1,655,671	\$ 1,815,161	\$ 2,281,467
Other Operating Revenues					
Private Fire Protection	\$ 52,200	\$ 28,821	\$ 26,787	\$ 29,159	\$ 23,379
Public Fire Protection	\$ 1,276,000	\$ 628,958	\$ 457,841	\$ 457,220	\$ 647,042
Forfeited Discounts	\$ 20,000	\$ 10,955	\$ 18,727	\$ 20,275	\$ 9,045
Miscellaneous Service Revenues	\$ 2,500	\$ 1,470	\$ 2,140	\$ 2,120	\$ 1,030
Rent From Water Property	\$ 92,000	\$ 40,503	\$ 34,497	\$ 35,562	\$ 51,497
Other Water Revenues	\$ 50,000	\$ 157,413	\$ 158,190	\$ 163,444	\$ (107,413)
Total Operating Revenues	\$ 5,659,700	\$ 2,753,653	\$ 2,353,853	\$ 2,522,942	\$ 2,906,047
Operating Expenses					
Source of Supply Expense	\$ 92,900	\$ 66,237	\$ 41,784	\$ 44,029	\$ 26,663
Pumping Expense	\$ 212,900	\$ 109,654	\$ 112,961	\$ 100,989	\$ 103,246
Water Treatment Expense	\$ 601,500	\$ 347,156	\$ 304,483	\$ 330,926	\$ 254,344
Water Transmission/Distribution Expense	\$ 760,300	\$ 318,383	\$ 352,292	\$ 344,650	\$ 441,917
Customer Accounts Expense	\$ 85,000	\$ 85,591	\$ 83,081	\$ 87,115	\$ (591)
Sales Expense	\$ 12,500	\$ 3,507	\$ 8,639	\$ 8,203	\$ 8,993
Administrative And General Expense	\$ 970,300	\$ 458,601	\$ 487,493	\$ 420,851	\$ 511,699
Depreciation Expense	\$ 873,305	\$ 479,621	\$ 465,688	\$ 457,737	\$ 393,684
Taxes Expense	\$ 944,349	\$ 487,500	\$ 488,000	\$ 465,000	\$ 456,849
Total Operating Expenses	\$ 4,553,054	\$ 2,356,250	\$ 2,344,421	\$ 2,259,501	\$ 2,196,804
Operating Income	\$ 1,106,646	\$ 397,403	\$ 9,432	\$ 263,441	\$ 709,243
Merchandise and Jobbing	\$ 2,000	\$ 771	\$ (336)	\$ 992	\$ 1,229
Interest and Dividend Income	\$ 70,000	\$ 27,080	\$ 44,292	\$ 26,159	\$ 42,920
Miscellaneous Non-operating Income	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000
Total Other Income Additions	\$ 112,000	\$ 27,851	\$ 43,956	\$ 27,151	\$ 84,149
Other Income Deductions	\$ 125,000	\$ 52,532	\$ 23,738	\$ (84,123)	\$ 72,468
Total Net Income	\$ 1,093,646	\$ 372,722	\$ 29,649	\$ 374,715	\$ 720,924

Wisconsin Rapids Water Works and Lighting Commission
Selected Water Utility Financial Charts
Year to Date for Months Ending June 2020, 2019, 2018

Water Sales Revenue by Customer Category



Water Operating Expense by Category



Wisconsin Rapids Water Works and Lighting Commission
Electric and Water Utility Balance Sheet
Balances as of June 2020 & 2019

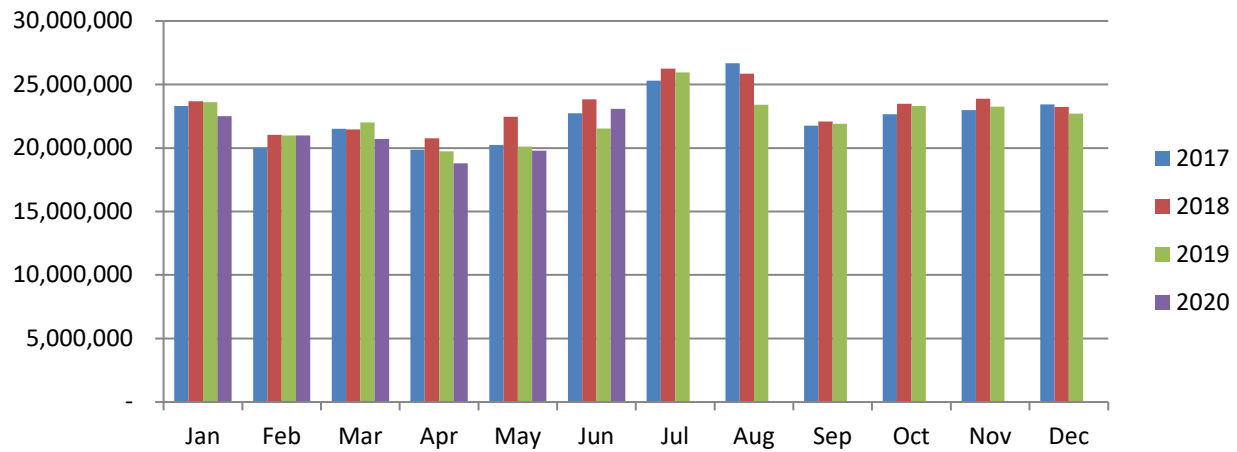
	2020			2019		
	Electric Utility	Water Utility	Combined Utilities	Electric Utility	Water Utility	Combined Utilities
ASSETS						
Utility Plant						
Utility Plant in Service	58,125,030	43,875,877	102,000,907	56,335,224	43,134,986	99,470,210
Utility Plant in Service - Common	7,859,432	2,562,451	10,421,883	7,573,084	2,478,090	10,051,173
Property Held for Future Use	500	104,255	104,755	500	104,255	104,755
Construction Work in Progress	5,355,178	563,283	5,918,461	1,966,381	357,083	2,323,464
Total Utility Plant	71,340,139	47,105,866	118,446,006	65,875,188	46,074,414	111,949,602
Less: Accumulated Depreciation						
Accumulated Depreciation	(25,825,242)	(17,074,162)	(42,899,404)	(24,727,104)	(16,212,088)	(40,939,192)
Accumulated Depreciation - Common	(5,643,568)	(1,629,464)	(7,273,032)	(5,369,971)	(1,571,692)	(6,941,663)
Total Accumulated Depreciation	(31,468,810)	(18,703,626)	(50,172,436)	(30,097,075)	(17,783,781)	(47,880,856)
Net Utility Plant	39,871,329	28,402,240	68,273,569	35,778,113	28,290,634	64,068,747
Current and Accrued Assets						
Cash	(901,713)	1,716,811	815,098	584,110	1,027,031	1,611,141
Working Funds	940	-	940	940	-	940
Rate Stabilization Deposit	372,986	-	372,986	356,931	-	356,931
Temporary Cash Investments	439,344	412,777	852,121	451,788	358,082	809,869
Customer Accounts Receivable	2,977,037	721,041	3,698,078	2,936,308	555,416	3,491,724
Other Accounts Receivable	1,497,255	448,263	1,945,518	225,100	411,549	636,649
Receivable From Municipality	22,210	-	22,210	32,154	-	32,154
Notes Receivable	500,000	-	500,000	500,000	-	500,000
Sewer Fee For Collections	-	312,740	312,740	-	319,091	319,091
Due To (From) Municipality	-	34,287	34,287	-	31,487	31,487
Plant Materials & Supplies	1,189,465	311,159	1,500,623	1,357,137	414,219	1,771,356
Stores Expense	(5,836)	(9,986)	(15,821)	(29,792)	15,489	(14,303)
Prepayments	165,497	42,488	207,984	381,080	41,090	422,170
Interest Receivable	-	-	-	-	-	-
Total Current and Accrued Assets	6,257,185	3,989,579	10,246,764	6,795,754	3,173,455	9,969,209
Other Investments						
Depreciation Fund	4,124,547	3,735,987	7,860,534	5,489,135	3,622,512	9,111,646
Other Investments	7,941,040	-	7,941,040	7,494,260	-	7,494,260
Other Special Funds	170,762	10,200	180,962	169,152	5,100	174,252
Total Other Investments	12,236,349	3,746,187	15,982,535	13,152,546	3,627,612	16,780,158
Deferred outflows of Resources						
Unamortized Debt Disc & Expense	598,219	-	598,219	666,968	-	666,968
Preliminary Survey & Investigation Charges	2,808	-	2,808	2,808	-	2,808
Clearing Accounts	4,424	17,410	21,834	3,029	9,733	12,761
Deferred Outflows Related To Pension	1,482,811	798,436	2,281,247	1,281,182	689,868	1,971,051
Misc Deferred Debits	38,332	87,912	126,244	163,382	41,289	204,671
Total Deferred Outflows of Resources	2,126,594	903,758	3,030,352	2,117,369	740,890	2,858,258
Total Assets and Deferred Outflows	60,491,457	37,041,764	97,533,221	57,843,782	35,832,590	93,676,372

Wisconsin Rapids Water Works and Lighting Commission
Electric and Water Utility Balance Sheet
Balances as of June 2020 & 2019

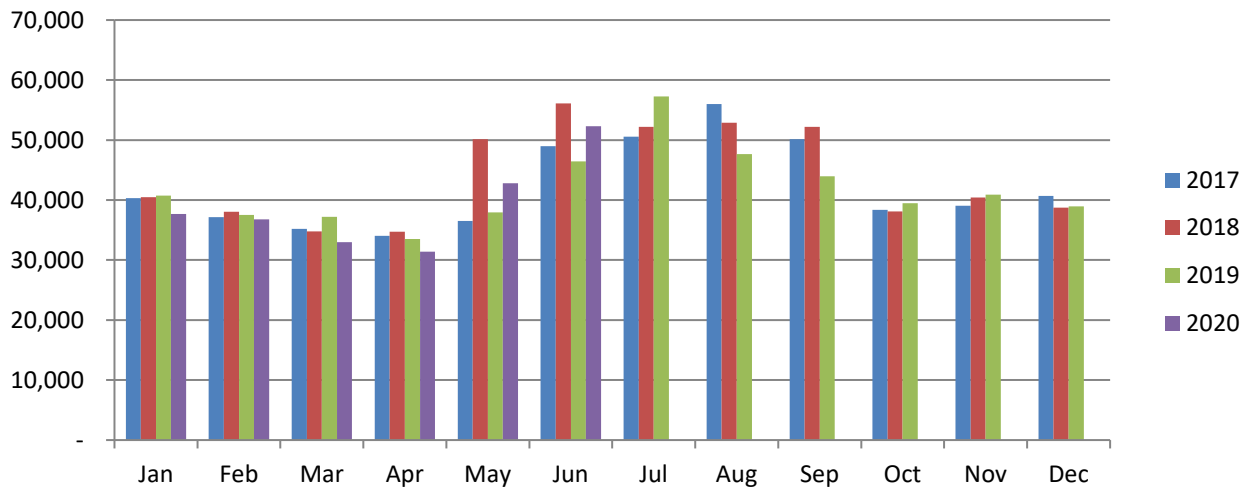
	2020			2019		
	Electric Utility	Water Utility	Combined Utilities	Electric Utility	Water Utility	Combined Utilities
LIABILITIES						
Current and Accrued Liabilities						
Accounts Payable	2,329,622	-	2,329,622	2,259,217	-	2,259,217
Payables To Municipality	-	-	-	-	(961)	(961)
Customer Deposits	407,511	-	407,511	377,605	-	377,605
Taxes Accrued	815,320	759,764	1,575,084	1,002,095	767,630	1,769,725
Interest Accrued	46,056	-	46,056	45,077	-	45,077
Tax Collections Payable	153,888	-	153,888	156,604	-	156,604
Misc Current And Accrued Liabilities	663,674	148,402	812,076	575,042	125,979	701,020
Total Current and Accrued Liabilities	4,416,071	908,166	5,324,237	4,415,639	892,648	5,308,287
Long Term Debt						
Long Term Debt - Bonds	5,025,000	-	5,025,000	5,535,000	-	5,535,000
PROPRIETARY CAPITAL						
Capital Paid In By Municipality	1,030,967	798,819	1,829,787	1,030,967	798,819	1,829,787
Retained Earnings	45,584,897	33,726,441	79,311,338	43,545,694	32,793,799	76,339,494
Total Proprietary Capital	46,615,864	34,525,261	81,141,125	44,576,662	33,592,618	78,169,280
Deferred Inflows of Resources						
Customer Advance For Construction	1,713,279	-	1,713,279	852,230	-	852,230
Wholesale Rate Refund & Public Benefits	304,959	-	304,959	304,219	-	304,219
Unamortized Premium On Debt	56,894	-	56,894	63,427	-	63,427
Other Deferred Credits	2,359,389	1,608,337	3,967,727	2,096,606	1,347,324	3,443,930
Total Deferred Inflows of Resources	4,434,522	1,608,337	6,042,859	3,316,481	1,347,324	4,663,805
Total Liabilities, Equity and Def Inflows	60,491,457	37,041,764	97,533,221	57,843,782	35,832,590	93,676,372

Wisconsin Rapids Water Works and Lighting Commission
Monthly Electric Purchases
2017-2020

Electric Purchases by Month (kWh)



Electric Purchases - Demand by Month (kW)



*Water Works and Lighting Commission*

221 16th St. So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

INFORMATION SYSTEMS ADMINISTRATOR'S REPORT
July 2020

Outage Management

NISC has identified four categories of errors that, when fixed, would have the greatest positive effect on our OMS system. Jake Johnson and I have worked through three of those categories and are currently working on the fourth. We will be having a discussion with NISC the first week in August to talk about what our next steps will be.

In August, we will also start a project to migrate our existing transformer database into the NISC platform. This will increase the accuracy of the OMS as well as allow the Accounting department to better track the transformers as assets. We will be discussing this further during our meeting with NISC in early August.

Projects

1. Honeywell Connexo to iVUE integration
2. Outage Management
3. AMI Communication Upgrade
4. Cyber Security Mitigation

Sincerely,

Matt Stormoen
Information Systems Administrator

*Water Works and Lighting Commission**221 16th St. So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831***DIRECTOR OF ENGINEERING AND ELECTRIC OPERATIONS REPORT
July, 2020****Coyne Substation/Matalco Project**

This project is now complete with the exception of the new security camera which still needs to be installed when it arrives. The project was 2 years in the making and required coordination with both ATC and CWPCo. It allows WW&LC to feed the new Matalco aluminum plant from the Coyne Substation and allows WW&LC to feed future load in the northwest portion of our service territory.

Baker Substation

Construction continues at the Baker Substation. I have included pictures showing the ATC foundations. Van Ert Electric was the low bidder for our building foundation, grounding grid and trench installation. The project continues to provide both ATC and WW&LC with challenges due to the effects of COVID-19. ATC's building which was scheduled to arrive in August is delayed until late September and WW&LC has seen higher material and labor costs and delays in common delivery items like grounding grid connectors. Despite these difficulties we continue to stay on schedule with the first critical switchover date being October 1st. At that time, all of the balancing metering needs to be moved to the 46kV side of the bus in order to install the new 115kV bus into the west transformer.

2020 Electrical Capital Budget Allotments

Due to the higher costs on certain budgeted items and other costs coming in lower than expected, the line item costs in the 2020 Electrical Capital Budget have been shifted to accommodate this. Attached is the previously approved budget with the new allotments. The final total approved dollar amount remains the same.

Todd Weiler, P.E.

Director of Engineering & Electric Operations





BIDDER'S TABULATION FORM – 00 43 99

Client's Name: Wisconsin Rapids Water Works & Lighting Commission
Project Number: WRP-20-04.1
Project Name: Baker Substation Phase I Construction
Bid Opening Date/Time: July 24, 2020, at 1:00 p.m. CDT

Bidder's Name	Bid Bond (Y/N)	Base Bid Total	Section #1	Section #2	Section #3
Conductor Power LLC	No Bid				
Dodge Data & Analytics	No Bid				
Hooper Corporation	Y	450,169.05	57,026.95	317,724.43	75,417.66
M.J. Electric, LLC	Y	295,491.00	49,433.79	178,850.33	67,206.88
MP Systems, Inc.	Y	215,401.58	68,999.04	115,976.58	30,425.96
Van Ert Electric Company, Inc	Y	211,251.00	56,418.00	134,431.00	20,402.00
William Charles Electric, LLC	No Bid				
	No Bid				

Original 2020 Electrical Budget

Electrical	
Electric Additions & Directional Boring	\$ 700,000
Transformer Purchases	\$ 250,000
Electric Meter Purchases	\$ 60,000
Coyne Substation Addition	\$ 525,000
Baker Substation Improvements	\$ 750,000
Replace Bad Utility Poles	\$ 500,000
Replace feeder at Airport & 16th Street (Moved to 2021)	\$ 150,000
Upgrade LED Lighting	\$ 70,000
URD Conversions	\$ 400,000
Replace Substation Breakers at West Wis Sub (Moved to 2021)	\$ 85,000
Replace Reel/Wire Trailer	\$ 18,000
SCADA Upgrades	\$ 50,000
Purchase 6 Ton Press	\$ 10,000
Purchase 3 Phase Boom Lift	\$ 12,000
Purchase New Remote Cutter	\$ 5,000
Small Tools	\$ 5,000
Contingency Fund	\$ 15,000
Totals	\$ 3,605,000

Revised 2020 Electrical Budget

Electrical	
Electric Additions & Directional Boring	\$ 700,000
Transformer Purchases	\$ 400,000
Electric Meter Purchases	\$ 60,000
Coyne Substation Addition	\$ 325,000
Baker Substation Improvements	\$ 1,035,000
Replace Bad Utility Poles	\$ 500,000
Replace feeder at Airport & 16th Street (Moved to 2021)	\$ -
Upgrade LED Lighting	\$ 70,000
URD Conversions	\$ 400,000
Replace Substation Breakers at West Wis Sub (Moved to 2021)	\$ -
Replace Reel/Wire Trailer	\$ 18,000
SCADA Upgrades	\$ 50,000
Purchase 6 Ton Press	\$ 10,000
Purchase 3 Phase Boom Lift	\$ 12,000
Purchase New Remote Cutter	\$ 5,000
Small Tools	\$ 5,000
Contingency Fund	\$ 15,000
Totals	\$ 3,605,000



Water Works and Lighting Commission

221 16th Street So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

GENERAL MANAGER'S REPORT
July 2020

Wisconsin Public Utility Institute: WPUI had a Board meeting via conference call on July 8th. There was a presentation regarding renewable energy and improving the transmission grid to handle the increasing amounts of renewable energy being installed. The Board decided to deliver the remaining WPUI training programs in 2020 virtually. The attendance at the virtual training in 2020 to date is comparable to the 2019 in-person training attendees.

Great Lakes Utilities: The GLU Board met in Wisconsin Rapids on July 14th. The Board officially approved the Energy Authority capacity evaluation analysis, which should be completed by the August Board meeting. The 2019 audit report was reviewed and approved. The 2019 renewable energy report was approved and will be filed with the PSC. The GLU east power supply committee approved another 3% wholesale power rate reduction effective August 1st. This is good news for our customers because it will immediately reduce their rates through the power cost adjustment on their bills. The GLU west power supply committee met in Chippewa Falls on July 30th. The meeting was held to discuss a capacity and energy transaction with Nextera for the west power supply pool. It was decided to reduce the amounts of capacity and energy purchased and obtain the rest closer to the date it is needed.

Jem Brown
General Manager